

# **VILLAGE OF SHERMAN**

## **MINUTES OF THE PUBLIC HEARING OF THE VILLAGE BUDGET 2025-2026, REGULAR MEETING OF THE BOARD, & MEETING OF THE MUNICIPAL ZONING BOARD Wednesday, April 9, 2025, at 6:00pm**

Mayor Meeder called the meeting to order at 6:00pm and lead everyone in the Pledge of Allegiance. Board members Mayor Colleen Meeder, Deputy Mayor Ryan Sanders, Trustee Gary Emory, and Trustee Danielle Crane; Chief Operator James Irwin; Clerk-Treasurer Jeanette Ramm; and the press were in attendance. Trustee Dennis Watson sent his apologies.

### **RES 2025-04-09.1: MINUTES**

Motion to accept the previous minutes of the Regular Meeting of the Village Board of Trustees held Wednesday, March 12, 2025.

Moved by Trustee Emory      Seconded by Trustee Crane

Ayes: 4      Nays: 0      Carried

Motion to suspend the suspend the regular meeting and enter into the Public Hearing of the 2025-2026 Village of Sherman Budget.

Moved by Trustee Crane      Seconded by Trustee Sanders

Ayes: 4      Nays: 0      Carried

## **PUBLIC HEARING OF THE VILLAGE BUDGET 2025-2026**

| Fiscal Year Budget 2025-2026 |           |
|------------------------------|-----------|
| <u>Village of Sherman</u>    |           |
| General Fund                 | 640,051   |
| Water Fund                   | 229,500   |
| Sewer Fund                   | 376,300   |
|                              | 1,245,851 |

Detailed Departmental Budget Attached.

The 2025-2026 Budget includes a 2% Tax Levy Increase of \$6,124 from \$256,365 to \$262,489, which is allowable according to the tax cap calculation and does not require a supermajority vote. This is an estimated Tax Rate of \$9.04 per \$1,000. With the increase in the added value on the assessed roll, there will be little to no effect to the tax bills.

Water Base Charge is budgeted to increase \$1.00 per month.

Sewer Base Charge is budgeted to increase \$2.00 per month.

Mayor distributed and reviewed the NYSOSC fiscal stress condition for FYE May 31, 2024.

|                      |                                  |      |
|----------------------|----------------------------------|------|
| Fiscal Stress        | No Designation                   | 13.3 |
| Environmental Stress | Susceptible Environmental Stress | 30.0 |

Related financial condition report:

Regarding any reliance on non-recurring “one-shot” revenue items, the Village has experienced more ‘one-shot’ expenditures. If there has been a ‘one-shot’ revenue item there is typically an equal offsetting expenditure. In 2024-25 for example, the Sewer Dept had revenue from Grinder Pumps reimbursing the Village from those properties in the sewer extension, and the total related expenditures exceeded that ‘one-shot’ revenue. In years past, i.e., ARPA funds were used toward Community Planning Initiatives and matching Energy Credits from the WWTP plant to install four streetlights off I-86, (not to balance Operational Expenditures.)

*Overview of the Village’s fiscal year:*

- (a) No adverse changes to the Village’s financial affairs since FYE 2024. Note: The Village is managing the closing out of some large (Water & WWTP) & small (EV, NYMS) projects with some unanticipated or indirect costs associated. Most of which does not involve the need for more cash flow, however in FYE 2025, FYE 2026, FYE 2027, there are some due to/ due from amounts that are being written off (between the funds) over time from the Stormwater & Solar Projects with their anticipated closures in FYE 2026 & FYE 2027. These funds have already been removed from the General, Water, and Sewer ‘Fund Balances’ as “Not-In-Spendable Form Code 806 on the AUD”.
- (b) Current cash flow is steady and consistent with the cash budgeted. The end of year May 31, 2025, looks to close under the beginning balances, however the difference is in receipts expected immediately following in June 2025. The long-term projections improve with the solar lease, PILOT, and host community agreement.

| Village of Sherman<br>Chautauqua County, New York                                                    |               |              |               |               |               |               |
|------------------------------------------------------------------------------------------------------|---------------|--------------|---------------|---------------|---------------|---------------|
| AS APPLIED TO FYE ENDING:                                                                            |               |              |               |               |               |               |
| Taxable Assessed Valuations                                                                          | 2021          | 2022         | 2023          | 2024          | 2025          | 2026          |
| Please provide the assessed valuations and confirm the equalization rates for the below fiscal years |               |              |               |               |               |               |
| Assessed Valuation                                                                                   | \$ 19,320,960 | \$ 2,068,216 | \$ 21,816,050 | \$ 21,078,728 | \$ 28,588,396 | \$ 29,042,751 |
| New York State<br>Equalization Rate                                                                  | 100.00%       | 100.00%      | 99.00%        | 94.90%        | 100.00%       | 100.00%       |
| Total Taxable Full Valuation                                                                         | \$ 19,320,960 | \$ 2,068,216 | \$ 22,036,414 | \$ 22,211,515 | \$ 28,588,396 | \$ 29,042,751 |
| Tax Rates Per \$1,000 (Assessed)                                                                     |               |              |               |               |               |               |
| Please provide the tax rates for the below fiscal years                                              |               |              |               |               |               |               |
| Year of Tax Roll:                                                                                    | 2021          | 2022         | 2023          | 2024          | 2025          | 2026          |
|                                                                                                      | \$ 10.75      | \$ 10.32     | \$ 10.14      | \$ 10.74      | \$ 8.97       | \$ 9.04       |
| Tax Levy and Tax Collection Record                                                                   |               |              |               |               |               |               |
| Please provide the total tax levies and the uncollected amounts for the below fiscal years           |               |              |               |               |               |               |
| Year of Tax Roll:                                                                                    | 2021          | 2022         | 2023          | 2024          | 2025          | 2026          |
| Total Tax Levy                                                                                       | \$ 207,792    | \$ 213,507   | \$ 221,197    | \$ 226,365    | \$ 256,365    | \$ 262,489    |
| Uncollected End of Year <sup>(1)</sup>                                                               | 39,638        | 39,207       | 53,778        | 43,825        | 59,014        | -             |
| % Uncollected End of Year                                                                            | 19.08         | 18.36        | 24.31         | 19.36         | 23.02         | -             |

### **Constitutional Tax Margin**

Computation of Constitutional Tax Margin for the fiscal years ending May 31:

*Please provide the constitutional tax margin information for the below fiscal years*

| <u>Fiscal Year Ending May 31:</u>      | <u>2026</u>   | <u>2025</u>   | <u>2024</u>   | <u>2023</u>   |
|----------------------------------------|---------------|---------------|---------------|---------------|
| Five Year Average Full Valuation.....  | \$ 24,512,398 | \$ 22,568,040 | \$ 20,721,481 | \$ 19,942,343 |
| Tax Limit - (2% thereof).....          | 490,248       | 451,361       | 414,430       | 398,847       |
| Total Additions.....                   | -             | -             | -             | -             |
| Total Taxing Power.....                | \$ 490,248    | \$ 451,361    | \$ 414,430    | \$ 398,847    |
| Tax Levy.....                          | \$ 262,489    | \$ 256,365    | \$ 226,365    | \$ 221,197    |
| Less: Total Exclusions.....            | -             | -             | -             | -             |
| Tax Levy Subject to Tax Limit.....     | \$ 262,489    | \$ 256,365    | \$ 226,365    | \$ 221,197    |
| Percentage of Tax Limit Exhausted..... | 53.54%        | 56.80%        | 54.62%        | 55.46%        |
| Constitutional Tax Margin.....         | \$ 227,759    | \$ 194,996    | \$ 188,065    | \$ 177,650    |

Motion to close the public hearing and enter into the meeting of the Municipal Zoning Board.

Moved by Trustee Crane      Seconded by Trustee Emory

Ayes: 4      Nays: 0      Carried

## **MUNICIPAL ZONING BOARD MEETING:**

### **RES 2025-04-09.2a: ANNUAL DUMPSTER SPECIAL USE PERMITS**

Motion to approve the following annual dumpster permits:

- Stanley Hose Company, 122 Park St – commercial with no conditions
- Janet Dawley, 108 Columbia St – residential with no conditions

Moved by Trustee Crane      Seconded by Trustee

Ayes: 4      Nays: 0      Carried

### **RES 2025-04-09.2b: STANLEY HOSE PERMIT FEES**

Motion to waive the permit fees for Stanley Hose Company for the Annual Dumpster Special Use Permit and Building Permit #25-09 for Roof Repairs.

Moved by Trustee Emory      Seconded by Trustee Crane

Ayes: 4      Nays: 0      Carried

Motion to close the Municipal Zoning Board Meeting and resume the regular meeting of the Board.

Moved by Trustee Sanders      Seconded by Trustee Emory

Ayes: 4      Nays: 0      Carried

## **REGULAR BOARD MEETING:**

### **DEPARTMENTAL REPORTS FROM CHIEF OPERATOR**

#### **SEWER**

- Jay Irwin is currently working on his 3A certification.
- One of the grinder pumps stopped working, which will be repaired as soon as the new part is delivered.
- Daryl Goodwill is working in Elmira this week.

## **STREETS**

- Spring Clean Up – Large Trash Pick Up begins Monday, April 21, 2025.
- Tuesday Trash & Wednesday Recyclable pick-up items **must be out by 7am**. Notice of this time change will go out in next week's newsletter.
- While reviewing selling the surplus vehicles, Mr. Irwin suggested we keep the grey truck rather than surplus it, because it is good to have a backup dump truck. It will need the exhaust system and starter fixed or replaced. The blue truck is no longer needed and requires a CDL licensed driver, which we currently don't have, so that dump truck is surplus, along with the old brush. The town is willing to help the village out with their large truck when needed.

## **MUSEUM**

- A lot of work is being done at the French Creek Yorker Museum including directing all the gutters into the DI (Direct Inlet) to alleviate the water collecting around the buildings, removing the Ash tree, trimming the lilac bush, cleaning out the gutters, putting up a new sign at the gate, and rehangng the Yorker Museum sign which needs new hardware. The water collecting around the buildings does impact the foundations, which is a problem and may require installing an additional DI.

## **CAPITAL PROJECT UPDATES**

### **STORMWATER**

- CDBG - Main St Project
  - There is approximately \$70,000 CDBG funds available of the current over/under budget on the Legend contract from the initial \$1.25M of CDBG funds.
  - West side of upper Franklin Street needs curbing and drainage off the Main Street sidewalk, and the installation of a sidewalk down to Creekside Lane.
  - Church Street needs the concrete crosswalk to be removed, the DI's lowered, and the street centered further west allowing for better drainage and ample space for diagonal parking on the east side along 133 West Main Street. (This will also realign Church Street all the way up, in the future, providing off street parking and the Park Street intersection bump out.)
  - The southwest corner of Church Street needs repairs and sidewalk replacement along 133 West Main Street.
  - Miller Street issues include the west side drainage at the top of the bank property, replacement of the sidewalk along the bank (100 Main Street); costing out milling and repaving of Miller Street to the Park Street intersection (in conjunction with CHIPS) addressing the street's high elevation and sidewalk in from of the Post Office (109 Miller Street); the center of Miller Street is 6' east of its original placement (per surveyor).
  - NON-CDBG funded project involves the parking lot off Franklin Street, with CCPEG funding of \$20,000 and USDA RD financing which will give us 24 parking spots at the head of the Rosie Billquist Trail, with grading to be performed by Legend (contractor), and the Town of Sherman Highway Superintendent Dennis Sweatman and the Town's crew will be applying the binder and black top pavement. The plan is to allow for snowmobile traffic south of the parking lot, and Chautauqua Watershed Conservancy will be organizing the planting along French Creek.

- Upper Basins Project
  - B&L's Grete Day has been on site at the Nature Center and has prepared a new, updated SEQR to best clarify the environmental action we are taking, limiting the scope in order for ease of permitting with new NYSDEC wetlands regulations.
  - Chautauqua County Soil & Water Conservation District (CCSWCD), Soil & Water – Upper Basin Project Agreement.
- Our Fiscal Advisors are performing the due diligence in preparation of the \$1,250,000 BAN.
- The Stormwater Improvement Project is being constructed with the \$5M Bond Adoption and the support of the \$3.5M loan commitment from USDA RD at 1.25%. The Village intends to maximize this opportunity within (and up to) the constitutional debt limit. Therefore, following the scheduled debt payments in November, the mayor anticipates the Village will take out another BAN to increase the overall stormwater short-term financing to \$1,350,000+ with the current \$1,250,000 under consideration and another \$100,000+. Leading to the approx. \$1,400,000 long-term loan with RD, scheduled to close preferably in April of 2026, (no later than May 2026). We are currently working with our engineers, CCSWCD, and contractors on determining the final change orders and budget. (Permits have slowed with the new wetlands regulations, causing delays.)

**NYMS (New York Main Street) AWARD** – The final construction reimbursement check was received and processed to the property owner. The final Village administration reimbursement request was made and expected soon to close out the project this fiscal year ending 5/31/2025. We are considering applying for a new NYMS grant to assist with the rehabilitation of 130 West Main Street.

**COMPLETE STREETS** – We are coordinating with Sherman Central School regarding the Park Street parking lot construction to improve the sidewalk and crosswalk.

**CHRIC – CDBG and MMHR (Mobile & Manufactured Home Rehabilitation)** project updates: CHRIC is applying for another grant to support the MMHR shortfall. There are three slots still open for the CDBG Housing Rehabilitation grant. There is no cost to the homeowners for either of these grants. Eligibility is not the issue; however, education is a challenge. There is concern for the declining lien placed on the property (which is to ensure the properties are not rehabilitated with grant money and “flipped”), and in some cases concern for a reassessment of the property.

**FOOD PANTRY GRANT** – Jeanette and Perry Douglas will be submitting the FeedMore WNY grant application in support of the Food Pantry's dedicated space that the Village rents at 123 West Main Street.

## **COMMITTEE & AGENCY UPDATES**

### **STEERING COMMITTEE / STAKEHOLDERS COMMITTEE**

- The committee has been reviewing the proposal for 130 W Main Street – Old Ford Garage.
- CCPEG's Paint CHQ project has been their focus, see notes on page 7.

## **FRENCH CREEK YORKER MUSEUM**

- Clinton Brown and Jill Nowicki from CBCA, came to evaluate the Peter Ripley House on March 28<sup>th</sup>, for the Preserve NY Technical Assistance Grant through the Preservation League of New York State. Several structural issues were observed. One of which involves the water from the gutters, around the foundation, and in the crawl space which is causing a bow in the back wall, mold on the kitchen ceiling, and issues with the porch ceiling, among others.
- We requested a survey, topographic map, and dimensions of the buildings be prepared by Matt White Surveying for the Village's permanent records and any future applications.
- Matt White and Jay located the direct inlet on the museum property. Plans are being developed for French drains and tile to drain water away from the buildings. It is a very wet area that drains towards the buildings' foundations and has moss growing within the grass.
- Daryl identified the Ash Tree that is dying (between the grocery store and the gazebo), and Troyer's tree service is being contacted for its removal.

## **EDMUNDS PARK COMMITTEE**

- Ryan Robson installed a stamped and stained concrete around the restrooms
- The pavilion light bulbs are getting changed out (from the red & green Christmas colors) by the Edmunds Park Committee
- There are new projects being implemented along the French Creek Parks in coordination with the Minerva Free Library.

## **MINERVA FREE LIBRARY**

- Jasper Eschenbach, Boy Scout with Life Rank, is working toward becoming an Eagle Scout. He has been approved to build a 'little library', that will be installed at Edmunds Park. Director Cindy Sears is coordinating the efforts with Edmunds Park member, Joel Fisher, and the Village will help with the **Little Library** stand's installation.
- Director Cindy Sears is registering the location of the Little Library; and in other related projects, is bringing the library out to the public with the recently awarded grant providing for StoryWalk materials. The Village is looking to build (approx. 20) **StoryWalk Exhibits** to be installed along Rosie's Trail; and when not in use for a library book, we can display local items of interest and showcase educational material on Sherman History, the wildlife and plant life along French Creek.
- Monday, August 18<sup>th</sup>, the Village of Sherman presentation to the Minerva Free Library of the **Oliver Willcox Norton painting by Susan Wolfe**, a depiction of O.W.N. at the Battle of Little Round Top, but with full honors and thoroughly researched historical detail. The dedication will be made with special speaker Jari Villanueva, known as the "Taps Bugler", who is a Taps Historian and Professional Bugler. Jari will also be speaking on Tuesday, at Chautauqua Institution.

**MEMORIAL DAY OBSERVANCE** – Monday, May 26, 2025, speaker Tom Nelson. Thank you to Gary Emory for making the introduction and arranging the speaker. The parade will begin at 10am followed by a service at the monument at the Park Street Commons.

**RESTORE NY GRANT** – We are still awaiting the announcement of who was awarded.

**NY FORWARD** – Congratulations to the Village of Westfield for receiving the \$4.5M NY Forward Award for Round 3; and to Don McCord for his perseverance and commitment to the Westfield community’s economic and community development initiatives.

**CCPEG** – The Village of Sherman was awarded \$20,000 for the CR2T Southern Trailhead Improvements Project:

*On behalf of the Village of Sherman Board of Trustees and the greater Sherman community, we want to thank Chautauqua County Partnership for Economic Growth (CCPEG) for their continued support of our efforts to make improvements to the downtown, strengthening the businesses by attracting visitors and enhancing the quality of living for our residents.*

*This \$20,000 award from CCPEG for 2025 Economic Development Projects towards the Village of Sherman’s CR2T Southern Trailhead Improvements will greatly contribute to the material and contracted preparation of the space. This award will be used in conjunction with the financing from USDA RD and the adjoining CDBG sidewalk and streetscape improvements as part of the Comprehensive Stormwater Improvement Project. With our partners through shared services at the Town of Sherman and the Chautauqua Watershed Conservancy, we will be ensuring the outcome is a stable and sustainable project to be enjoyed well into the future.*

## **PAINT CHQ**

- The ‘expanded’ Steering Committee met with Alex Hall via Zoom on Monday, March 24<sup>th</sup>, at 5:30. Alex reviewed the suggestions and information submitted from the community to date and discussed the ‘hero’ theme options, which most steered toward wildlife. She provided anonymous mural examples and summary resume info on several artists to narrow down the types (be it style, detail, color) of artwork that the group most thought would best fit Sherman. Though the group had varying taste, all were in agreement with the general direction of the Sherman mural. The Paint CHQ organizers and property owners Becky and Roy Van Valkenburg have decided to paint the West wall, and the entire South set of walls (facing the parking lot). Alex has since summarized a Creative Brief on all this information for artists to become familiar with Sherman and the direction of the project.
- Next meeting of the group is Monday, April 28<sup>th</sup>, at 5:30pm.
- Logistics: Village coordination of the week-long festival (with speakers and demonstrators organized through the Paint CHQ initiative) that will end with the unveiling (so to speak) on Saturday September 13<sup>th</sup>, may involve the temporary closing of Rt 76/Franklin St, the need for scissor and boom lifts, and cooperation with the Sherman Chamber of Commerce with the Annual Music Festival – also Saturday, September 13<sup>th</sup>.

## **TRAILS**

- CR2T is tentatively scheduling a ‘group led ride’ for donations in coordination with the Saturday September 13<sup>th</sup> Annual Sherman Music Festival and the Paint CHQ Festival.
- CR2T is investigating the possibility of scheduling the mile long Wine Walk in Sherman for the same Saturday, September 13<sup>th</sup>.

## SHERMAN CHAMBER OF COMMERCE

- Met Tuesday, April 8<sup>th</sup>, where they discussed the next local fundraiser of truck cut-outs, the Sherman Yard Sale is Saturday, June 7<sup>th</sup>, and the possibility of a cooperative float entry in the Mayville 4<sup>th</sup> of July parade with both the Sherman Day Committee and Sherman Chamber of Commerce.
- **Annual Sherman Music Festival, Saturday, September 13<sup>th</sup> featuring:**
  - **2:00-4:00 Paul Hunter**
  - **4:00-5:30 Derek Davis**
  - **5:30-7:30 Shawn & Casey**
  - **8:00-11pm Black Widow**
- We are working with Sherman Chamber Member Michelle Emory on the layout of vendors along Creekside Lane connecting Edmunds Park and the Cooler Bar & Grille with The Cornerstone Restaurant (backside of 100-110 W Main Street) for the combined Paint CHQ Festival & Music Festival! We are also working with Jay Irwin and Josh Cole to meet the need to ‘pipe’ music from the Cooler down Franklin Street (likely along the W Main Street Awning, atop 100 W Main Street directed down Franklin Street). With Franklin Street being closed south of the bridge, there would be limited access and parking behind The Cornerstone Restaurant. Parking would begin on Creekside Lane west of 114 W Main Street, with parking across Hart Street at the Water/Sewer Dept entrance, at the old Ford Garage (130 W Main Street), on Church Street and Main Street, and SCSD offered parking at the Park Street lot and the E Main Street entrance to the athletic field (in available given the upcoming SCS construction project). ***Village staff will be asked to work through event days (& weekends) assisting with parking, restroom management, trash pick-up, and a host of logistical functions.***
- President Amanda Meeder is excited that the PAINT CHQ Festival, CR2T Wine Walk, and group ride are all coming together with the Music Festival bringing more people to Sherman, and those visitors can share in a number of events that day!
- Next meeting scheduled for Tuesday, May 13, at 9am at the Village Office.

## SHERMAN DAYS COMMITTEE

- Met Tuesday, April 8<sup>th</sup>, at the Cooler Bar & Grille
- The event will run Friday through Sunday, August 1-3, 2025, with a “Candyland” theme.
- ***Village staff will be asked to work through event days (& weekends) assisting with parking, restroom management, trash pick-up, and a host of logistical functions.***
- Sherman Days Committee President Daniel Crane said creating and publishing a map for ‘**Event Parking**’ is greatly needed and would be appreciated. *(Following the work to the areas addressed above and additional areas, i.e. Village Hall Parking Lot improvements, a comprehensive map will be made and posted.)*
- Next year’s Sherman Days will be Friday through Sunday, July 31<sup>st</sup> – August 2<sup>nd</sup>, 2026, corresponding with America’s 250<sup>th</sup> Birthday.
- Next meeting scheduled for Monday, May 5<sup>th</sup>, 6pm at the Cooler Bar & Grille.

## MAYOR

- Congratulations to Jeanette Ramm in successfully becoming a Notary Public.
- NYSOSC has completed its review of the Village of Sherman Annual Financial Report (AFR–previous AUD) for fiscal year end 05/31/2024, no changes on 7/2024 submission.

- On April 8<sup>th</sup>, interviewed by Jasper Eschenbach, Boy Scout with Life Rank, discussing Sherman’s economic and community development with regards to: “*current issues local government officials are facing within our community and what we are doing to address the issue*”, for his Merit Badge Requirement he needs to complete for the Citizenship in the Community.
- The **SHERMANNY.GOV** domain has been approved.
- The Cooler Creamery opening in May!
- APRIL 2025 - FAIR HOUSING MONTH

## **PUBLIC PARTICIPATION**

There was no public participation.

## **FINANCIAL REPORTS FROM CLERK-TREASURER:**

### **Community Bank Accounts:**

General Checking Account: Balance (04/09/2025) is \$73,517.68 & book balance \$33,671.92

NYS Fund Bank Account: Balance (04/09/2025) is \$2,725.41 & book balance \$1,475.41

**Bldg/Wtr Project Bank Acct:** Balance (04/09/2025) is \$3.12 & book balance (\$10,466.88)

Parks Fund Account: Balance (04/09/2025) is \$802.13

Stormwater Fund Account: Balance (04/09/2025) is \$7,407.76 & book balance \$1.76

Climate Smart Account: Balance (04/09/2025) is \$5.21

**NYCLASS Account:** Balance (04/09/2025) is \$272,508.67

Of which is: General Funds \$1,003.08

Capital Funds \$258,360.41

*Contains Stormwater BAN proceeds and Water Proj. Balance*

Debt Funds \$551.20

Repair Reserve Funds \$12,593.98

Receipts: Total \$146,231.04

### **RES 2025-04-09.3: VOUCHER #11 2025**

Motion to accept Voucher #11 for \$208,335.06 for March 2025, of which \$168,687 is from the NYS Special Fund, \$0 is from the Water Project Fund, \$0 is from the Parks Fund, \$2,988.50 is from the Stormwater Project Fund, and \$0 is from the Climate Smart/Economic Development Fund.

Moved by Trustee Emory      Seconded by Trustee Crane

Ayes: 4      Nays: 0      Carried

### **NEW BUSINESS:**

(*nunc pro tunc*, latin meaning “now for then”); to remain in the queue to meet the new regulations under Chapter 609 of the Laws of 2024, amending NY State General Municipal Law §§ 300 & 30(7).

### **RES 2025-04-09.4: SHERMAN MUNICIPAL WEBSITE MANAGEMENT AGREEMENT**

Motion to ‘nunc pro tunc’ approve and authorize the mayor to execute the Sherman Municipal Website Management Agreement between the Village of Sherman and the Town of Sherman for use of the shared domain “shermanny.gov”; and the Village of Sherman’s administration of the website and management of the Town of Sherman’s webpages.

Moved by Trustee Crane      Seconded by Trustee Sanders

Ayes: 4      Nays: 0      Carried

**RES 2025-04-09.5: UPDATED SEQR FOR UPPER BASINS STORMWATER PROJECT**  
Motion to approve and authorize the mayor to execute:

**Proposed Action: Village of Sherman Stormwater Pond Retrofit Project**  
**RESOLUTION DECLARING THE INTENT OF THE VILLAGE OF SHERMAN**  
**VILLAGE BOARD TO ACT AS LEAD AGENCY**

**WHEREAS**, the Village of Sherman (Sherman) is proposing the Stormwater Pond Retrofit Project (Project), located in the Village of Sherman, Chautauqua County, New York, and

**WHEREAS**, the Project has been classified as a “Type I Action” as defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.4; and

**WHEREAS**, it is the intent of the Village of Sherman Village Board to assume the role of “Lead Agency” for purposes of conducting a SEQRA assessment of the Project; and

**WHEREAS**, Part I of a Full Environmental Assessment Form (FEAF) has been completed, reviewed by the Village of Sherman Village Board, and will be circulated to all Interested and Involved Agencies for purposes of establishing the Village of Sherman Village Board as “Lead Agency” in accordance with 6 NYCRR Part 617.6(b).

**NOW, THEREFORE, BE IT RESOLVED AND DETERMINED**, that the Mayor of the Village of Sherman is hereby authorized to sign Part I of the FEAF (page 13); and

**IT IS FURTHER RESOLVED AND DETERMINED**, that the Village of Sherman will send said Part I of the FEAF and associated site figure to the attached list of “Interested and Involved Agencies” under cover of a “Notice of Intent to Establish Lead Agency” letter for purposes of establishing Lead Agency status under the SEQRA; and

**IT IS FURTHER RESOLVED**, that the Mayor of the Village of Sherman and the Village Board, together with the Village of Sherman Attorney and Barton & Loguidice, are hereby authorized to take all actions, serve all notices, and complete all documents required to give full force and effect to this determination.

**WHEREFORE**, on the motion of Trustee Crane, seconded by Trustee Emory, the foregoing Resolution was put to a vote of the members of the Village Board on April 9th, 2025, the result of which vote was as follows:

|                            |               |
|----------------------------|---------------|
| Colleen Meeder, Mayor      | <u>Aye</u>    |
| Ryan Sanders, Deputy Mayor | <u>Aye</u>    |
| Dennis Watson, Trustee     | <u>Absent</u> |
| Gary Emory, Trustee        | <u>Aye</u>    |
| Danielle Crane, Trustee    | <u>Aye</u>    |

The foregoing resolution was thereupon declared duly adopted.

|                        |                           |
|------------------------|---------------------------|
| Moved by Trustee Crane | Seconded by Trustee Emory |
| Ayes: 4                | Nays: 0                   |
|                        | Carried                   |

**RES 2025-04-09.6: RELEVY OUTSTANDING BALANCES**

Motion to approve the re-levy of the general outstanding accounts receivable and all outstanding water and sewer balances on properties located within the Village limits, as well as the apportioned W&S EDU base charge on vacant properties and other storage properties within the Village, in accordance with the Water and Sewer Rents Laws. (The final amount will be submitted to the CC Real Property Tax Office and reported at the next regular meeting of the Board.)

|                        |                             |
|------------------------|-----------------------------|
| Moved by Trustee Crane | Seconded by Trustee Sanders |
| Ayes: 4                | Nays: 0                     |
|                        | Carried                     |

**RES 2025-04-09.7: UNUSED VACATION TIME**

Motion to approve the payment of \$4,442.31 to the Chief Operator for the inability to take all vacation time during the 2024-2025 fiscal year; leaving an *anticipated 0 hrs of vacation to carry over into 2025-26*.

Moved by Trustee Emory      Seconded by Trustee Sanders

Ayes: 3      Nays: 1 (Crane)      Carried

**PROPERTY TAX LEVY**

The 2025-2026 property tax levy increase of 2% is allowable according to the tax cap calculation and does not require a super-majority. Estimated Tax Rate of \$9.04 per \$1,000.

| Fiscal Year Budget 2025-2026 |         |           |
|------------------------------|---------|-----------|
| <u>Village of Sherman</u>    |         |           |
| General Fund                 | 640,051 |           |
| Water Fund                   | 229,500 |           |
| Sewer Fund                   | 376,300 |           |
|                              |         | 1,245,851 |

**RES 2025-04-09.8: 2025-26 BUDGET**

Motion to approve the 2025-26 Budget for the Village of Sherman in the amount of \$1,245,851, with a tax levy of \$262,489, a levy increase of \$6,124.

Moved by Trustee Emory      Seconded by Trustee Crane

Ayes: 4      Nays: 0      Carried

**RES 2025-04-09.9: 2025-2026 WAGES**

Motion to accept the payroll schedule for the Village employees' hourly wages, beginning pay period ending June 8<sup>th</sup>, 2025, payable Monday, June 9<sup>th</sup>, 2025, as follows:

- Acting Streets Superintendent DG \$25.50
- Clerk-Treasurer JR \$25.25
- Labor / Utility Workers – in probation
- Enforcement Officer GG \$24.25
- Crossing Guard GR \$20.50
- Part-time & Seasonal \$19.00

Moved by Trustee Crane      Seconded by Trustee Sanders

Ayes: 3      Nays: 1 (Emory)      Carried

**RES 2025-04-09.10: DPW APPOINTMENT AND SALARY**

Motion to appoint Jay Irwin to the position of Director of Department of Public Works effective immediately; and to begin the annual salary of \$85,000 with pay period ending June 8, 2025; with the condition that no additional benefit pay (vacation, personal, holiday, or sick leave) will be paid out at the end of the fiscal year.

Moved by Trustee Emory      Seconded by Trustee Crane

Ayes: 4      Nays: 0      Carried

**RES 2025-04-09.11: 2025-2026 MAYOR SALARY**

Motion to approve the annual salary of \$6,000 for the Village of Sherman Mayor.

Moved by Trustee Crane      Seconded by Trustee Emory

Ayes: 3      Nays: 0      Abstained: 1 (Mayor Meeder)      Carried

**RES 2025-04-09.12: CELL PHONE – MAYOR**

Motion to approve the monthly cellphone reimbursement of \$75 for the mayor.

Moved by Trustee Emory      Seconded by Trustee Crane

Ayes: 3      Nays: 0      Abstained: 1 (Mayor Meeder)      Carried

**RES 2025-04-09.13: SURPLUS (Blue) DUMP TRUCK & BROOM**

Motion to surplus the 1985 Ford F800 (Blue) Dump Truck and the (purchased used) broom extension for the trackless, and authorize their sale on auction with \$2,000 minimums set on the truck.

Moved by Trustee Emory      Seconded by Trustee Sanders

Ayes: 4      Nays: 0      Carried

**RES 2025-04-09.14: ZBA APPOINTMENT OF MADELINE CARD**

Motion to appoint Madeline Card to the Zoning Board of Appeals for a five-year term expiring May 31, 2030.

Moved by Trustee Crane      Seconded by Trustee Sanders

Ayes: 4      Nays: 0      Carried

**RES 2025-04-09.15: AMENDMENT OF RES 2024-04-24.4 MUNICIPAL PULL**

Motion to amend RES 2024-04-24.4 authorizing the mayor to execute the municipal pull of property from the tax foreclosure list, (in lieu of a municipal pull), to approve and authorize the mayor to offer a reasonable bid, consistent with the operational budget, on property within the Village municipal boundary at the tax foreclosure auction.

Moved by Trustee Sanders      Seconded by Trustee Emory

Ayes: 4      Nays: 0      Carried

**Motion to move into Executive Session** at 7:55 p.m. to discuss legal and personnel issues, *with no action to be taken following the executive session.*

Moved by Trustee Crane      Seconded by Trustee Emory

Ayes: 4      Nays: 0      Carried

**Returned to the regular meeting at 8:00 pm.**

**Motion to adjourn the meeting at 8:00 pm.**

Moved by Trustee Crane      Seconded by Trustee Emory

Ayes: 4      Nays: 0      Carried

Respectfully submitted,

Jeanette Ramm

Clerk-Treasurer

**Next Meeting:      Annual Meeting & Regular Meeting Wednesday, May 14, 2025, at 6pm.**

| Fiscal Year Budget 2025-2026 |           |
|------------------------------|-----------|
| Village of Sherman           |           |
| General Fund                 | 640,051   |
| Water Fund                   | 229,500   |
| Sewer Fund                   | 376,300   |
|                              | 1,245,851 |

| GENERAL FUND                              | 2025<br>Budget | 2025<br>Projected | 2026<br>Budget |
|-------------------------------------------|----------------|-------------------|----------------|
| Income                                    |                |                   |                |
| 980.000 · Revenues                        |                |                   |                |
| 1001 · Property Tax                       | 256,365        | 255,482           | 262,489        |
| 1090 · Property Tax Penalty               | 6,725          | 6,300             | 6,300          |
| 1000 · P.I.L.O.T.                         | 1,500          | -                 | 1,500          |
| 1000 · Host Community Agreement           | 13,500         | 5,934             | 13,500         |
| 1120 · Sales Tax                          | 110,000        | 110,640           | 111,615        |
| 1170 · Franchise Fees                     | 7,679          | 6,260             | 6,260          |
| 1289 · Other Government Income            | 7,800          | 5,925             | 5,925          |
| 1789 · Transportation - EV Charging St    |                | 2,500             | 3,000          |
| 2130 · Refuse Collection / Bag Sales      | 7,300          | 7,550             | 7,550          |
| 2262 · Fire Protection Contracts          | 84,304         | 84,304            | 85,990         |
| 2401 · CD Interest                        | 1,650          | 13,000            | 11,900         |
| 2410 · Rental of real Property            | 10,000         | 13,890            | 10,400         |
| 2555 · Building Permits                   | 3,200          | 3,566             | 3,500          |
| 2650 · Sale of Scrap                      |                | 1,500             | 1,500          |
| 2660 · Sale of Real Property              | 30,000         | 3,324             | 15,326         |
| 2701 · Refunds of Prior Yr Expenditure    | 500            |                   |                |
| 2705 · Donations                          | 2,000          | 1,650             | 1,650          |
| 2706 · Grants from Local Governments      | 3,000          |                   |                |
| 2770 · Miscellaneous Revenues             | 1,200          | 350               | 500            |
| 3001 · AIM Rev Sharing                    | 5,277          | 5,646             | 5,646          |
| 3005 · Mortgage Tax                       | 3,500          | 2,500             | 2,500          |
| 3501 · CHIPS                              | 36,000         | 5,175             | 20,000         |
| 3902 · Planning Studies                   | 14,000         | -                 | 22,500         |
| 5031 · Interfund Transfer                 | 38,500         | 38,500            | 40,500         |
| Total Income                              | 644,000        | 573,996           | 640,051        |
| Expense                                   |                |                   |                |
| 1010100 · Trustee.Personal Services       | 5,200          | 5,200             | 5,200          |
| 1210100 · Mayor.Personal Services         | 6,000          | 6,000             | 6,000          |
| 1210400 · Mayor.Expenditures              | 2,800          | 4,000             | 4,000          |
| 1330400 · Tax Collection.Expenditures     | 410            | 410               | 414            |
| 1375400 · Credit Card Fees                | 800            | 1,000             | 1,000          |
| 1380400 · Fiscal Agents                   | 3,600          | -                 | -              |
| 1410100 · Clerk.Personal Services         | 23,000         | 23,000            | 25,000         |
| 1410400 · Clerk.Expenditures              | 13,500         | 21,600            | 16,890         |
| 1420400 · Legal.Expenditures              | 5,000          | 5,000             | 5,000          |
| 1430100 · General Personnel.Personal Serv | 4,000          | 696               | 700            |
| 1480402 · Public Services Building -Bldg  | 500            | -                 | 366            |

|                                                  |         |          |         |
|--------------------------------------------------|---------|----------|---------|
| 1640400 · Shared -HWY BLDG- Expenditures         | 5,000   | 3,900    | 4,000   |
| 1910400 · Unallocated Insurance.Expend           | 6,000   | 6,000    | 10,500  |
| 1920400 · Municipal Assoc Dues - Expend.         | 730     | 730      | 730     |
| 1940200 · Purchase of Land / Right of Way        |         | 500      | 10,000  |
| 1950400 · Taxes on Municipal Property            | 9,000   | 6,868    | 7,000   |
| 3120100 · Police.Personal Services               | 3,500   | 3,500    | 3,690   |
| 3410400 · Fire Protection.Expenditures           | 111,000 | 111,006  | 113,055 |
| 3497200 · Fire Protection.Capital Outlay         | 16,000  | 16,000   | 16,000  |
| 3520400 · Other Animal Controls                  | 750     | 250      | 750     |
| 3610400 · ZBA & Planning Board.Expenditures      | 500     | 200      | 200     |
| 3620100 · Code Enforcement.Personal Services     | 48,000  | 42,000   | 45,870  |
| 3620400 · Code Enforcement.Expenditures          | 2,000   | 2,100    | 2,000   |
| 5010400 · Streets Admin.Expenditures             | 1,200   | 1,200    | 1,500   |
| 5110100 · Streets Maint.Personal Services        | 107,250 | 80,450   | 80,500  |
| 5110400 · Streets Maint.Expenditures             | 13,000  | 13,500   | 13,000  |
| 5112200 · Streets -Permanent Improvement         | 25,000  | 3,050    | 20,000  |
| 5130200 · Streets Machinery.Capital              |         | 5,000    |         |
| 5130400 · Streets Machinery.Expenditures         | 13,000  | 13,000   | 13,000  |
| 5132402 · Streets -HWY BLDG- Building            | 1,000   | -        | 300     |
| 5142100 · Snow Removal.Personal Services         | 10,200  | 23,500   | 20,000  |
| 5142400 · Snow Removal.Expenditures              | 3,600   | 7,500    | 6,000   |
| 5182400 · Street Lighting.Expenditures           | 14,000  | 16,245   | 16,250  |
| 5410100 · Sidewalk.Personal Services             | 5,500   | 3,000    | 3,000   |
| 5410400 · Sidewalk.Expenditures                  | 8,000   | 13,700   | 14,000  |
| 6310400 · Comm Action Admin.Expenditures         | 7,500   | 8,773    | 8,500   |
| 6326400 · Economic Dev.Expenditures              | 3,000   | 3,000    | 1,800   |
| 6410400 · Publicity.Expenditures                 | 1,400   | 6,500    | 3,200   |
| 7110100 · Parks.Personal Services                | 3,500   | 3,500    | 3,500   |
| 7110400 · Parks.Expenditures                     | 5,500   | 8,370    | 8,500   |
| 7310400 · Youth Program.Expenditures             | 2,200   | -        | 1,000   |
| 7450100 · Museum.Personal Services               | 1,050   | 1,050    | 1,050   |
| 7450400 · Museum.Expenditures                    | 21,400  | 4,660    | 8,500   |
| 7550400 · Celebrations                           | 3,500   | 2,050    | 2,750   |
| 8020400 · Engineering Planning.Expend            | 5,000   | 26,000   | 14,000  |
| 8160100 · Refuse.Personal Services               | 5,000   | 5,000    | 5,000   |
| 8160400 · Refuse.Expenditures                    | 6,400   | 7,250    | 5,800   |
| 8684400 · Planning & Management Develop          |         |          | 18,750  |
| 8560400 · Shade Trees/8510400 Com Beautification | 1,500   | 1,500    | 1,500   |
| 9025800 · Local Retirement Pension.E Ben.        | 11,000  | 11,000   | 16,830  |
| 9030801 · Social Security.Social Security        | 12,100  | 13,500   | 16,500  |
| 9040800 · Workers Compensation                   | 1,900   | 4,300    | 4,500   |
| 9055800 · Disability                             | 310     | 322      | 523     |
| 9089800 · Other Employee Ben.Med Reimburs        | 7,680   | 7,680    | 7,680   |
| 9720600 · Installment Bond.Principal             | 24,600  | 24,600   | 28,918  |
| 9720700 · Installment Bond.Interest              | 8,420   | 8,420    | 11,835  |
| 9950900 · Transfers, Capital Projects Fund       | 42,000  | 18,000   | 3,500   |
| Total Expense                                    | 644,000 | 605,580  | 640,051 |
| Net Income                                       | -       | (31,584) | -       |

| Water Fund                                     | 2025<br>Budget | 2025<br>Projected | 2026<br>Budget |           |
|------------------------------------------------|----------------|-------------------|----------------|-----------|
| 2140 · Metered Water (100) USE                 | 74,500         | 78,000            | 79,000         |           |
| 2144 · Water Service Charges (102) BASE        | 139,880        | 139,880           | 144,500        | +\$1/mon. |
| 2148 · Penalty Fee / Interest Water            | 6,000          | 6,000             | 6,000          |           |
| 2770 · Other, Misc, Refunds, etc.              | 500            | 150               | 500            |           |
| Total Income                                   | 220,380        | 223,880           | 229,500        |           |
| Expense                                        |                |                   |                |           |
| 1910400 · Unallocated Insurance.Expend         | 5,800          | 4,800             | 5,500          |           |
| 8310100 · Water Admin.Personal Services        | 60,000         | 60,000            | 60,000         |           |
| 8310400 · Water Admin.Expenditures             | 5,000          | 4,234             | 4,500          |           |
| 8320100 · Power Pumping.Personal Services      | 3,000          | 3,000             | 3,000          |           |
| 8320400 · Power Pumping.Expenditures           | 7,134          | 12,000            | 7,500          |           |
| 8330400 · Water Purification.Expenditures      | 2,500          | 2,300             | 2,484          |           |
| 8340100 · Transmission & Distrib.Personal      | 12,000         | 12,000            | 13,000         |           |
| 8340400 · Transmission & Distrib.Expend        | 12,000         | 8,000             | 8,000          |           |
| 8397200 · Water Equipment- Capital Outlay      | 22,000         | 23,000            | 23,000         |           |
| 9025800 · Local Retirement Pension.E Ben.      | 9,500          | 9,500             | 14,350         |           |
| 9030801 · Social Security.Social Security      | 5,100          | 5,100             | 5,520          |           |
| 9030802 · Social Security.Medicare             | 1,100          | 1,100             | 1,800          |           |
| 9055800 · Disability (& Wrk Comp)              | 1,300          | 1,300             | 1,300          |           |
| 9189800 · Other Employee Ben.Med Reimburs      | 7,680          | 7,680             | 7,680          |           |
| 9720600 · Statutory Installment Bond.Principal | 22,866         | 22,866            | 22,866         |           |
| 9901400 · Interfund Transfer                   | 32,000         | 47,000            | 49,000         |           |
| Total Expense                                  | 208,980        | 223,880           | 229,500        |           |
|                                                | 11,400         | 0                 | -              |           |
| 962 · Reserve for Repairs                      | 11,400         | -                 |                |           |

| Sewer Budget                                   | 2025<br>Budget | 2025<br>Projected | 2026<br>Budget |           |
|------------------------------------------------|----------------|-------------------|----------------|-----------|
| 2120 - Sewer Rents (200) USE                   | 65,000         | 60,000            | 63,000         |           |
| 2122 - Sewer Charges (202) BASE                | 258,000        | 258,000           | 266,200        | +\$2/mon. |
| 2128 - Penalty Fees / Interest Sewer           | 8,600          | 8,600             | 8,600          |           |
| Other Income                                   | 22,800         | 73,590            | 38,500         |           |
| Total Income                                   | 354,400        | 400,190           | 376,300        |           |
| Expense                                        |                |                   |                |           |
| 1950400 - Taxes on Municipal Property          | 2,400          | 1,600             | 2,500          |           |
| 1910400 - Unallocated Insurance.Expend         | 11,000         | 12,365            | 12,500         |           |
| 8110100 - Sewer Admin.Personal Services        | 62,000         | 57,000            | 58,500         |           |
| 8110400 - Sewer Admin.Expenditures             | 12,000         | 13,500            | 16,000         |           |
| 8120400 - Sewer Collecting System              | 2,500          | 8,700             | 2,500          |           |
| 8130100 - Sewer Treatment.Personal Servic      | 49,000         | 46,500            | 41,000         |           |
| 8130400 - Sewer Treatment & Disposal.Exp       | 40,569         | 65,000            | 65,000         |           |
| 8130100 - Sewer Treatment & Disposal.Capital   | 20,000         | 35,000            | 11,000         |           |
| 8020400 Engineering                            | 3,000          | 3,000             | 3,000          |           |
| 9025800 - Local Retirement Pension.E Ben.      | 10,500         | 10,500            | 14,320         |           |
| 9030801 - Social Security.Social Security      | 11,000         | 9,000             | 10,000         |           |
| 9189800 - Other Employee Ben.Med Reimburs      | 8,100          | 7,680             | 7,680          |           |
| 9720600 - Statutory Installment Bond.Principal | 48,000         | 48,000            | 49,000         |           |
| 9720700 - Statutory Installment Bond.Interest  | 54,188         | 54,188            | 53,157         |           |
| 9901400 - Interfund Transfer                   | 6,500          | 14,500            | 16,500         |           |
| Total Expense                                  | 340,757        | 386,533           | 362,657        |           |
| Net Income                                     | 13,643         | 13,657            | 13,643         |           |
| 962 - Reserve for Repairs                      | 13,643         | 13,643            | 13,643         |           |