

VILLAGE OF SHERMAN
MINUTES OF THE
***Brief* SPECIAL BOARD MEETING**
Thursday, August 28, 2025, at 6:00am

Mayor Meeder called the special meeting to order at 6:00am and lead everyone in the Pledge of Allegiance. Board members Colleen Meeder, Ryan Sanders, Dennis Watson, Gary Emory and Danielle Crane were in attendance.

Comprehensive Stormwater Improvement Project
“Upper Basins”

The Village is working with Chautauqua County Soil and Water Conservation District who will be taking on this project involving two distinct sites. First, the installation of a dry detention pond, NW of the Nature Center Pond, situated along the creek slowing the vast amount of water from Drainage Area 3 prior to flooding residents and the athletic field (that has served as the de facto stormwater detention area prior to receding to French Creek). Second, installing a flood bench, i.e. expanding and regrading an area to temporarily detain flooding from Drainage Area 2 along the North Haven/Sherman Apartments, which flows to west Park St, between Kipp and Church Streets to W Main St, before crossing under Edmunds Park to French Creek.

Additionally, directional drilling will be involved in conveying stormwater from upper Miller St. to the dry detention pond at the Nature Center. In attempts to capture flooding in Drainage Area 3, beginning in the Town of Westfield at Titus Rd, that flows behind the west side of Columbia St.

The following resolution temporarily decreases some administrative budgeted amounts to be allocated for the Upper Basins; until the over/under credit with Legend Excavating of \$138,780 is restored at the end of the Main St phase of the stormwater project is complete and the contract with Legend Excavating is closed.

RES 2025-08-28.1: STORMWATER BUDGET (w/ *RD Revision*) FORM E #8

At a Meeting of the Village of Sherman, Chautauqua County, New York, held at the Village Hall, in Sherman, New York, on the 28th day of August, 2025, at 6:00 a.m., the following resolution was offered by Trustee Emory who moved its adoption, seconded by Trustee Watson to-wit:

RESOLUTION OF THE VILLAGE BOARD, VILLAGE OF SHERMAN, CHAUTAUQUA COUNTY, NEW YORK, accepting Revisions to the “Village of Sherman Stormwater Infrastructure Improvements Project”, Capital Project as administered through USDA Rural Development. The Village Board hereby modifies the following Administrative and Construction budget items to the upcoming Form E #8:

A.1 Local Legal to be decreased by \$4,751.64

A.3 Net Interest to be decreased by \$10,000.00

A.7 Single Audit to be decreased by \$29,123.20 (\$43,874.84)

And

C.2a Upper Basin Construction to be increased by \$43,874.84 \$43,874.84

Revision requested by RD: moving \$310,000 for Upper Basins from “Direct Expenditures” to “Construction Contracts”- with no effect to the budget or intent of the Village Board of Trustees RES 2025-08-28.1 in allocating budget funds for the CCSWCD contract for the construction of the Upper Basins:

C.2a Upper Basin Construction to be decreased by \$310,000

C.1b Upper Basin Construction to be increased by \$310,000 *No change.*

The reason for these modifications is to update the allocation of administrative costs and the direct expenditure construction costs of the Upper Basins (Phase 2) Stormwater Improvements for the installation of the flood bench near the Sherman Apartments off Church St in Drainage Area 1, and with directional drilling, capture and convey stormwater from upper Miller St to the dry pond to be constructed near the Nature Center for stormwater detention in Drainage Area 3; and therefore allowing the Village of Sherman to enter into agreement with Chautauqua County Soil & Water Conservation District to construct the aforementioned stormwater management design and to subcontract the directional drilling services for the Upper Basins project.

THIS BUDGETARY MODIFICATION RESULTED IN NO CHANGE TO THE TOTAL BUDGET.

WHEREAS, the Village of Sherman, Village Board has reviewed the Form E Capital Outlay Budget category; and

WHEREFORE, on the motion of Trustee Emory, seconded by Trustee Watson, the foregoing Resolution was put to a vote of the members of the Village Board, the result of which vote was as follows:

Colleen Meeder, Mayor	<u>Aye</u>
Ryan Sanders, Deputy Mayor	<u>Aye</u>
Dennis Watson, Trustee	<u>Aye</u>
Gary Emory, Trustee	<u>Aye</u>
Danielle Crane, Trustee	<u>Aye</u>

The foregoing resolution was thereupon declared duly adopted this 28th day of August 2025.

Reaffirming previous resolution:

RES 2025-02-12.4: UPPER BASIN STORMWATER, AGREEMENT WITH CCSWCD

Motion to approve and authorize the mayor to execute the Agreement between the Village of Sherman and Chautauqua County Soil and Water Conservation District (CCSWCD) for construction of the Upper Basins Project within the Comprehensive Stormwater Improvement Project.

Moved by Trustee Emory Seconded by Trustee Crane

Ayes: 5 Nays: 0 Carried

CCSWCD is subcontracting and bid out the directional drilling component of the project (bid deadline was Aug 22), to which J.D. Northrup will be awarded as the lowest of three bidders.

Upper Basins Proposed / Estimated budget:

• Machinery	\$78,000	
• Labor	\$11,400	
• Materials	\$62,588	(rock rip-rap, drain structures, ABS piping & plant materials)
Construction	\$ 151,988	
Direction Drilling	<u>\$ 157,739</u>	JD Northrup
Total Budget	\$ 309,727	

RES 2025-08-28.2: CC SOIL & WATER AGREEMENT FOR UPPER BASINS PROJECT

Motion to approve and authorize the mayor to execute the Agreement between the Village of Sherman and Chautauqua County Soil and Water Conservation District (CCSWCD) for construction of the Upper Basins Project within the Comprehensive Stormwater Improvement Project, not to exceed \$310,000.

WHEREFORE, on the motion of Trustee Crane, seconded by Trustee Watson, the foregoing Resolution was put to a vote of the members of the Village Board, the result of which vote was as follows:

Colleen Meeder, Mayor	<u>Aye</u>
Ryan Sanders, Deputy Mayor	<u>Aye</u>
Dennis Watson, Trustee	<u>Aye</u>
Gary Emory, Trustee	<u>Aye</u>
Danielle Crane, Trustee	<u>Aye</u>

The foregoing resolution was thereupon declared duly adopted.

OTHER BUSINESS:

RES 2025-08-28.3: CREDC AGREEEMNT – NY FORWARD 2025 GRANT ASSISTANCE

Motion to approve and authorize the mayor to execute the agreement with **Chautauqua Region Economic Development Corp (CREDC)** and its related partners at Chautauqua County Partnership for Economic Growth (CCPEG) in providing up to \$7,500 in grant application support and technical assistance for the Village of Sherman 2025 NY Forward application to the NYS Department of State for downtown revitalization, community and economic development, arts, culture and placemaking initiatives.

Moved: Emory Seconded: Sanders
Ayes: 5 Nays: 0

RES 2025-08-28.4: CREDC AGREEEMNT – PAINT CHQ MURAL FESTIVAL EVENT

Motion to approve and authorize the mayor to execute the agreement with **Chautauqua Region Economic Development Corp (CREDC)** and its related partners at Chautauqua County Department of Planning and Development (CCDPD) in providing \$1,500 in support and funding assistance for the Village of Sherman Paint CHQ Mural Festival Event.

Moved: Crane Seconded: Watson
Ayes: 5 Nays: 0

RES 2025-08-28.5: PLANNING BOARD MEMBERS RESIGNATIONS & APPOINTMENTS

RES 2025-08-28.5a: Motion to accept the resignations of Bill Piazza and Kelly Piazza from their positions on the Village of Sherman Planning Board; and

RES 2025-08-28.5b: Motion to accept the mayor's appointment of Tim Minge and Rose VanVolkenburg to the Village of Sherman Planning Board, serving terms to expire May 31, 2030.

The Planning Board agenda items were herein:

Moved: Emory Seconded: Crane

Ayes: 5 Nays: 0

OTHER BUSINESS OF THE MUNICIPAL ZONING BOARD:

RES 2025-08-28.6: PLANNING BOARD REFERRAL FOR SELF-STORAGE UNITS

Motion to refer the application to the Planning Board for review and recommendation in regards to Micah Meredith, of Jamestown, and the special use permit request for the construction of and business operation of a storage facility for the purpose of self-storage rental units on Osborne St / NY-76 within the Highway Commercial (C2) District, SBL 328.15-1,3,4,5,6,7.2.

Moved: Watson Seconded: Sanders

Ayes: 5 Nays: 0

Motion to Adjourn at 6:04am.

Moved by Trustee Emory Seconded by Trustee Crane

Ayes: 5 Nays: 0

Respectfully submitted

Jeanette Ramm

Clerk-Treasurer