

VILLAGE OF SHERMAN

MINUTES OF THE PUBLIC HEARING OF THE 2024-2025 FINANCIAL YEAR BUDGET, REGULAR MEETING OF THE BOARD, & MEETING OF THE MUNICIPAL ZONING BOARD Wednesday, April 10, at 6:00pm

Mayor Meeder called the meeting to order at 6:00pm and lead everyone in the Pledge of Allegiance. Board members Colleen Meeder, Ryan Sanders, Gary Emory, Dennis Watson, and Danielle Crane; Clerk-Treasurer Jeanette Ramm; Chief Operator Jay Irwin; Residents Carol Chase and Madelyn Card; Property owner Jim Mayshark; and the press were in attendance.

RES 2024-04-10.1: MINUTES

Motion to accept the previous minutes of the Regular Meeting of the Village Board of Trustees held on March 13, 2024.

Moved by Trustee Watson Seconded by Trustee Emory

Ayes: 5 Nays: 0 Carried

FISCAL STRESS PRESENTATION

The full 43 pg presentation is attached separately below.

The mayor used a PowerPoint presentation to show the 2021, 2022, and 2023 fiscal stress indicators. According to the state, there are two stress categories of indicators: the first is financial and the second is environmental. The good news is that the village has no fiscal financial stress designation. For us to be considered susceptible to financial stress we'd have to go above 45 points, and we are nowhere near that at only 3.3. She reviewed the positive and negative aspects of the financials from 2017 through 2019, explaining why the village had to correct the utility rate structure and address issues such as aging facilities which led to grant applications to replace the aging infrastructure, forcing utility rates to increase.

She explained how we recently discovered that the village is responsible for stormwater issues along state roads, i.e., Franklin, Kipp, CR 430 and CR 76. The state informed us that once they completed the streets, the runoff and stormwater issues that feed into our system are our responsibility. This is a multimillion dollar concern we were not aware was the village's obligation. There are severe stormwater issues under the ground. Fortunately, we have the CDBG stormwater grant, but the village is still liable for matching funds, planning and engineering costs, etc.

On the positive side, despite the extra unexpected costs, rising inflation, and the village losing three EDU's (equivalent dwelling units), the village utility rates are still on track as projected in 2018. The village completed two infrastructure improvement projects for a total of \$9,200,000, despite covid causing serious delays and unexpected price increases. Another positive outcome was the low interest rates we secured. The \$2.2M water improvement project has debt of \$857,434 at 0% interest (due to hardship). The \$7M wastewater improvement project has a debt total of \$2,574,000 at 2.125% interest. Due to delays in completing the projects, both projects have less years to repay their debt which increases the annual installment amounts.

Mayor Meeder explained economies of scale to show why people cannot compare the village's rates to Jamestown or any other municipality. We only have ± 700 people and a few small businesses to carry this load. She explained how the rates for both utilities were determined, in relation to debt repayment. (It was noted that the original bond resolution for the water project was \$3,200,000 of which \$2,400,000 was for the water infrastructure improvements, and the other \$800,000 was to install a water softener. Residents were opposed to the added sodium component which the softener would add, so that portion was omitted.) The mayor mentioned that our combined electricity bill was \$57,000 last year, the previous year it was \$46,000. Our electricity increased by 22%. The village's insurance has also gone up, in part due to inflation and in part due to the significant increase in the value of our assets. Our insurance has increased by 40% over the last 2 years. Our work's comp which is administered by Chautauqua County increased by 77%. Gas prices keep increasing, for example, \$3/g going up to \$3.50/g is a 17% increase. Minimum wage has risen from \$9.70 (2017) to \$15 (2024) which is a 55% increase, forcing all wages up. The same increases that residents are experiencing, the village is also experiencing. Some residents believe that the New York State pays for these costs. We receive \$5,277 in state aid (AIM Funding), and that amount has been the same since 2017. It is the village residents who carry all these running costs, some through utility rates and some through village taxes.

Environmental stress factors include the unemployment rate of the community, the age of the population, household income, among other things. We had a 'susceptible environmental stress designation' in 2022 based on owner-occupied housing i.e., the median value of owner-occupied housing decreased by 6%. This doesn't include vacant or commercial properties. This rating gave us 20 points which is why we received the rating. The positive side is that all the properties have been reassessed recently which has dropped that score down to 0, reflected in the current 'no fiscal stress designation'.

The mayor went over how our utility rates comply with New York State's designated 1.5%-2% of the MHI (median household income) for Sherman. Using graphs, she showed how our combined water rates (base and usage charges) average \$44 per month and our combined sewer rates average \$69 per month. The plan is to increase the sewer base by \$3, bringing the combined water and sewer monthly average to \$116 per month, which is below what is considered affordable for the Village of Sherman by New York State.

The village debt limit was addressed next, and the mayor reiterated that the water and sewer debts are excluded from the debt limit because they have their own revenue sources, i.e., their debt is not covered by taxes. She addressed the new streets equipment, land purchases, debt service installments, and reserves; noting that the revenue from the land will be used toward the sewer debt once the land is paid off and the stormwater BAN will be renewed in May.

With the use of a detailed comparative table, the mayor went over the tax cap, the tax cap formula, and the proposed budget increase. She showed the overall increases to this community with comparable percentages from the county, town, village, and school, noting that each entity has different services, different purposes, and different levy sizes. Taxes are made up of three parts: the assessment (which we have no control over), the warrant (this is the levy which we have control over), and the tax rate (which is the levy divided by the assessment). The village is proposing a \$30,000 increase to the levy for the 2024-2025 budget. Comparing the levy since 2018, the town has increased 34.4%, and with the proposed 13.25% increase, the village's total increase since 2018 will

be 28.25%. She reminded everyone that each municipality has a different purpose and function. The town has a fiscal responsibility to the library which we don't, and their increase this year was largely due to the library. The village has utilities which the town doesn't, and the village has stormwater issues, which the town doesn't. Our increase this year is essentially to address stormwater issues. In 2015 the village tax rate was 11.25 per 1000, and with the proposed levy increase for next year, our rate will be 8.96. Partly because our taxable assessed value has gone up by \$7,000,000. So, our rate has decreased even though our levy has increased. This means that if a residence had no assessment change, their tax bill will go down.

The board members had the opportunity to review the detailed list of properties with the affect of the 2023 assessment changes reflected on the 2023 school tax, 2024 county and town taxes, and the proposed tax rate with estimated tax bills from the Village's proposed tax levy with an increase of \$30,000 for the stormwater project. Using the board members as examples, here are the actual changes to the tax bills by percentage for the county, town and school, and the projected village change with the proposed increase:

RESIDENT	ASSESSMENT	COUNTY	TOWN	SCHOOL	VILLAGE
Mayor	91%	48%	68%	60%	60%
Trustee	18%	-21%	4%	-1%	-2%
Trustee	68%	30%	48%	40%	40%
Trustee	48%	14%	30%	23%	23%
Trustee	15%	-11%	1%	-4%	-4%

With the increase in the budget, 116 parcels will see a decrease or a minimal increase to their tax bill; 50 parcels will have an increase between \$50-\$100; and 118 will see an increase of over \$100 (of which 18 had significant assessment increases and will therefore see an increase of over \$300) - meaning 66% will see little to no increase at all.

(The ending summary of the presentation is attached at the end of the minutes.)

Motion to suspend the regular meeting and enter into the public hearing of the Village of Sherman Budget for Fiscal Year June 1, 2024 - May 31, 2025.

Moved by Trustee Emory Seconded by Trustee Crane

Ayes: 5 Nays: 0 Carried

PUBLIC HEARING of the Village of Sherman Budget for Fiscal Year 2024-2025

Mayor Meeder explained that this is the portion of the meeting where the public is welcome to ask questions. Using a table comparing the 2023 budget, 2024 budget, and the proposed 2025 budget, the mayor went through the line items, highlighting any changes.

During the review of the sewer fund it was noted that there is the expected \$3.00/month increase in the sewer base charge, (no change to water rates). This incremental increase was scheduled years prior in preparation for the sewer debt service. Other new income included Mr. Irwin's shared services with Cherry Creek. Some outside properties are asking for an extension of our services. People are learning that their property is more marketable if it includes municipal services, i.e., water

and sewer utilities. The village has budgeted for an engineer to investigate this possibility. Further discussion regarding this idea was postponed until the regular meeting. Budgetary changes to the sewer expenses included our annual debt service repayment of \$102,000 and the addition of a new reserve account. In response to a question from Carol Chase about taxes on municipal properties, the mayor explained that only properties being used for municipal purposes are exempt from taxes. Therefore, the Wastewater Treatment Plant is tax exempt while the adjacent property with a residence is owned by the village but still on the tax roll.

There are no increases to the water fund usage or base charges, but the revenue should improve due to the newer meters recording more accurate usage and the corrected pipe sizes. Under the water fund expenses it was noted that there is a \$22,000 once-off expense (equipment capital) to connect the water treatment building to the wastewater plant's electrical service and generator. This will ultimately lower costs by removing the 'on-demand' electrical service (up to \$500 per month). This upfront cost will save the village up to \$6,000 per year in the long run. Other new line items include \$22,866 for debt service and \$18,000 for reserves.

The general fund's budgeted revenue of \$644,000 includes the fire contracts which we receive and then remit to the Stanley Hose Fire Company in full. It also includes sales tax, which has increased due to new legislation regarding sales tax being allocated to where the items are shipped, not where they're purchased from. It was noted that the clerk has applied for a grant from FeedMoreWNY to partly cover the general fund expenses for the Food Pantry. The budgeted line item of \$14,000 is a state aid grant which, if received, will be for the Preserve NY Grant for the Yorker Museum. The museum's budgeted expenses are higher in anticipation of receiving the Preserve NY grant, which would require a village match of \$6,000. The general fund includes the mayor's and trustees' salaries, which remain unchanged. The mayor explained that some line items include sub accounts, for example, the 'clerk expenses' line includes office electricity, telephone, stationery, office hardware, software, association dues, photocopying costs, etc., which are broken out in the accounting software for accountability. The clerk's expenses include items associated with running the office. She clarified that the 'police' line item refers to the school crossing guard. Another change is that previously more budget was allocated to water and wastewater personnel time, but with those projects finished and the new focus being stormwater, more personnel time is allocated to the stormwater budget. Also, last year's budget for streetlights was higher because of the installation of 4 additional lights along Osborne along the I86 off ramp. Previously, the food pantry building was owned by the village, so expenses included building repairs, heating improvements, etc., but now those line items are blank, and that expense is listed under building rental, which will be offset by the FeedMoreWNY grant. Other expenses include streets beautification which cover the hanging flower baskets along Main Street and the Franklin Street bridge. The final portion of the general fund budget covers debt service which includes the new streets equipment, and a transfer to the capital projects fund of \$42,000 for the stormwater project. This is to cover interest and installments. The ongoing project debt will cost between \$40,000 and \$48,000 for stormwater, which is what we are preparing for.

Fiscal Year Budget 2024-2025	
Village of Sherman	
General Fund	644,000
Water Fund	220,380
Sewer Fund	354,400
	1,218,780

During the time of questions, the mayor explained that the youth program is administered by the town and is funded in equal parts by the village, town, and school. During covid this budget item decreased as activities ceased and the Town Supervisor said to stop sending them money until the programs began again. Because prior to covid a balance started to build up due to inactivity, this line item will increase again next year once the balance has been used.

Mr. Mayshark commented on the absurdity of the mayor only earning \$500/month which probably works out to \$2/hour for all her hard work and long hours. The mayor responded that most other villages have a clerk and deputy clerk, and usually have a separate clerk and treasurer and someone else doing all the utility administration. Other villages may have a mayor who just comes in to do the meetings and occasional paperwork, but this little village doesn't have the resources for additional office staff. We must be more hands on due to our limited resources. Mrs. Chase suggested doing the same thing the volunteer fire fighters do with regards to having a reduced property tax in lieu of services. There was laughter all round, the mayor noted that all the village employees are paid less than others in their positions. Everyone agreed that Mayor Colleen Meeder was doing an excellent job and deserved more than mere accolades.

Motion to close the public hearing of the Budget for Fiscal Year 2024-2025 and enter into the meeting of the Municipal Zoning Board.

Moved by Trustee Crane Seconded by Trustee Watson
Ayes: 5 Nays: 0 Carried

MUNICIPAL ZONING BOARD MEETING:

RES 2024-04-10.2: HOME OCCUPATION USE PERMIT AT 101 MORRIS ST

Motion to approve the Home Occupation Use Permit, in accordance with Zoning Law 1-2009 Sec 605 Home Occupations, applied for by Madelyn Card, mobile food vendor owner of "On the Fly – CHQ", at the residence located at 101 Morris Street (SBL 328.15-1-1) within the R1 Residential District, for catering and preparation for mobile food vending, located in basement of house, *lower level*.

Moved by Trustee Crane Seconded by Trustee Sanders
Ayes: 5 Nays: 0 Carried

RES 2024-04-10.3: VOID INVOICE FOR ZBA HEARING

Motion to void invoice number 17487 for the commercial fee for requesting an appeal be heard before the Zoning Board of Appeals, an error in administration of the Zoning Board of Appeals meeting held March 14, 2024; resolution no. 3.

Moved by Trustee Emory Seconded by Trustee Watson
Ayes: 5 Nays: 0 Carried

RES 2024-04-10.4: SCHEDULE MUNICIPAL ZONING BOARD HEARING

Motion to schedule a hearing of the Municipal Zoning Board at the Village Hall on Wednesday, April 24, at 6pm for the remediation of the property located at 189 West Main Street, in violation of Section 623 Trash Storage of Village Zoning Law 2009, and all other related violations.

Moved by Trustee Crane Seconded by Trustee Watson
Ayes: 5 Nays: 0 Carried

Motion to close the Municipal Zoning Board Meeting and resume the regular meeting of the Board of Trustees.

Moved by Trustee Watson Seconded by Trustee Crane

Ayes: 5 Nays: 0 Carried

REGULAR BOARD MEETING:

DEPARTMENTAL REPORTS FROM CHIEF OPERATOR

SEWER

- Mr. Irwin was pleased to inform the trustees that it is going very well with Daryl Goodwill.

WATER

- Mr. Crane has been installing water meters and replacing endpoints where necessary.
- Due to some issues with meter reads in basements, all meters are now being installed outside the residences going forward.
- Mr. Irwin stated that some meters had been incorrectly input into the system which meant they weren't reading the correct number of gallons used, but this has been corrected.

STREETS

- Everyone was reminded that Spring clean-up (big trash) is April 15, 2024.
- The Main Street sidewalk/cement pouring is set to start in front of the old Sherman hotel.
- Mr. Crane has prepared the ground for the installation of the playground which is scheduled for installation on April 12th and 13th.

CAPITAL PROJECT UPDATES

STORMWATER

- There were three bids received which were opened on March 20 at 2pm.
- Additional items for the project are addressed later in the meeting.

WATER

- Still waiting for the final punch list items to be addressed.
- Mr. Irwin is still not happy with Northrup's solution to the curb stop shutoffs and is going to reach out to Karl Northrup of JD Northrup.

SEWER

- We are going to schedule the warranty inspection in coordination with the Open House which will be scheduled tonight for June 20th.
- Steve Renaud, from Barton & Loguidice, visited the plant today regarding the final punch list items.

OTHER PROJECT UPDATES

NYMS AWARD – \$45,000 has been received from NYMS in awning reimbursement for the properties. The last \$13,500 will be dispersed once the other Main Street facades are completed.

COMPLETE STREETS – After review by the Stakeholder Committee on April 18, there will be a second public presentation.

EV Charging Stations – We are still waiting for the NYSDEC rebate.

COMMITTEE & AGENCY UPDATES

Yorker Museum / Sherman Historical Society – CBCA (Clinton Brown Company Architecture) assisted our office with the Preserve NY application in pursuit of a National Register Nomination. Mayor Meeder and SHS members attended the Legends and Lore marker dedication to Little America on April 2nd. The mayor gave a brief history about the Yorker Museum Chapel which was originally the store at the corner of Little America where the marker sits.

Planning Board scheduled to meet Wednesday, April 17 at 5pm. Agenda items will include the review of the Pro-Housing Policy, Complete Streets Policy and Report, future zoning updates and the grant application.

Steering Committee / Complete Streets Stakeholders Committee to meet April 18 to review the Complete Streets Report from GOBike of Buffalo, and the Comp Plan / Zoning Code Updates.

Edmunds Park Committee – the tile is complete in the bathroom and fixtures are being installed. The installation of the playground is scheduled for April 12th.

- A few volunteers will assist in set up and staging on Friday afternoon.
- Saturday from 8am-7pm about 18 volunteers are needed for the playground installation; volunteers are being coordinated by Joel Fisher.
- We are discussing scheduling the ribbon cutting ceremony, some people feel it should be sooner while others think during the Sherman Days would be better, especially since Harold Wake is being honored as the Grand Marshal.

Sherman Days 2024 – August 2-4; Harold Wake is being honored as the Grand Marshal and if he is unable to attend, his family will stand in for him.

Chamber of Commerce – next meeting will be Wednesday, May 8, at 9am, at the Village Office.

MAYOR

- **Policies** – the mayor gave the trustees copies of the Pro Housing Policy and Complete Streets Policy to review.
- **Home Repair & Energy Fair** is being held on Thursday, April 18, from 10am-2pm, and we expect a good turnout. The only complaint has been that it is during working hours. This is because the presenters and agencies have time constraints and have to travel home after the event, one presenter as far as Binghamton.

PUBLIC PARTICIPATION

No public participation.

FINANCIAL REPORTS FROM CLERK-TREASURER:

General Checking Account: Balance (04/09/2024) is \$90,869.45 & book balance \$9,030.22
NYS Fund Bank Account: Balance (04/09/2024) is \$65,630.50 & book balance \$6,008.91
Sewer Project Bank Account: Balance (04/09/2024) is \$2,259.99 & book balance (\$80,758.67)
Water Project Bank Account: Balance (04/09/2024) is \$26,724.16 & book balance (\$95.84)
Parks Fund Account: Balance (04/09/2024) is \$59,646.73 & book balance \$13,561.03
Stormwater Fund Account: Balance (04/09/2024) is \$23.20
Climate Smart Account: Balance (04/09/2024) is \$7,783.21
Debt Service Account: \$44.12
Reserve Account: \$13,957.21

RES 2024-04-10.5: VOUCHER #11 2024

Motion to accept Voucher #11 for \$292,860.14 for March 2024, of which \$59,621.59 is from the NYS Special Fund, \$78,063.15 is from the Sewer Project Fund, \$0 is from the Water Project Fund, \$6,758.16 is from the Parks Fund, \$0 is from the Stormwater Project Fund, and \$0 is from the Climate Smart/Economic Development Fund.

Moved by Trustee Watson Seconded by Trustee Crane

Ayes: 5 Nays: 0 Carried

OLD BUSINESS:

It was noted that the \$950,000 Stormwater BAN is up for renewal at the end of May.

NEW BUSINESS:

RES 2024-04-10.6: RELEVY OUTSTANDING BALANCES

Motion to approve the re-levy of the general outstanding accounts receivable and all outstanding water and sewer balances on properties located within the Village limits, as well as the apportioned W&S EDU base charge on vacant properties and other storage properties within the Village, in accordance with the Water and Sewer Rents Laws. (The final amount will be submitted to the CC Real Property Tax Office and reported at the next regular meeting of the Board.)

Moved by Trustee Emory Seconded by Trustee Crane

Ayes: 5 Nays: 0 Carried

RES 2024-04-10.7: FORM E BUDGET – STORMWATER

Motion to approve the \$2,500,000 Stormwater Improvement Project Budget, under the previously adopted \$5,000,000 Comprehensive Stormwater Improvement Project Bond Resolution. The \$2,500,000 budget includes the Main Street Stormwater Improvement Project with the awarded \$1,250,000 CDBG co-funding infrastructure grant for construction, with long-term financing from USDA Rural Development, and all related administrative, engineering, and technical costs through to completion; it also includes the engineering through final design, technical support, land previously purchased, and an estimated \$250,000 toward construction of the upper basins. This motion further approves and authorizes the mayor to execute Form E and other related documents. *(See attached Form E for details at the end of the minutes)*

Moved by Trustee Emory Seconded by Trustee Sanders

Ayes: 5 Nays: 0 Carried

“nunc pro tunc” – Latin meaning “now for then”

RES 2024-04-10.8: ARCHAEOLOGICAL AGREEMENT FOR STORMWATER

Motion to approve the agreement with Archaeological Consulting Experts, LLC and authorize the mayor to execute the agreement ‘nunc pro tunc’ for archaeological construction oversight of the Main Street Stormwater Improvement Project; this service includes \$3,600 for the development of a monitoring plan in coordination with Rural Development and the approval of Dr. Joe Stahlman of the Seneca Nation Tribal Historic Preservation Office.

Moved by Trustee Watson Seconded by Trustee Crane

Ayes: 5 Nays: 0 Carried

The Village is working with the archaeologist to satisfy the Section 106 requirements of the National Historic Preservation Act of 1966 (NHPA) for the federal funding agencies. Without the approval of Rural Development and CDBG’s Release of Funds, the Village of Sherman is not authorized to award the bid of the Main Street Stormwater Improvement Project as of yet.

On March 20th, the Village opened three bids for the Main St Stormwater Project from:

Lake Shore Paving \$1,163,764.78

S. St. George Enterprises \$1,549,407.00

Legend Excavating LLC \$1,078,898.88

After a thorough review of the bid, the recommendation from the engineering firm of Barton & Loguidice will be announced and the bid will be awarded following the ‘Release of Funds’.

RES 2024-04-10.9: TABLE - AWARD THE CONSTRUCTION BID FOR STORMWATER

Motion to table the award of the Main Street Stormwater Project construction bid, pending approval from Rural Development and CDBG’s Release of Funds, and schedule the special meeting accordingly.

Moved by Trustee Crane Seconded by Trustee Watson

Ayes: 5 Nays: 0 Carried

RES 2024-04-10.10: CONSULTING FOR SEWER EXTENSION

Motion to accept the proposal from E&B Squared Consulting LLC for consulting services in the amount of \$3,000 for the potential sewer extension outside the Village boundary, initiated by inquiries and requests from property owners desiring public sanitary sewer services in place of their current septic systems; and approve and authorize the mayor to execute all related documents.

Moved by Trustee Crane Seconded by Trustee Emory

Ayes: 5 Nays: 0 Carried

RES 2024-04-10.11: ACCEPTANCE OF VEHICLE AND AUTHORIZE PAYMENT

Motion to accept the 2024 Chevrolet Silverado 2500HD 4WD Double Cab 149” Work Truck with plow, as approved under RES 2023-04-19.30 authorizing the purchase not to exceed \$58,000 and Bond RES 2023-06-14.3 of \$61,000 for 15 years; and authorize the payment of \$57,610 to Joe Basil Chevrolet, Inc.

Moved by Trustee Watson Seconded by Trustee Emory

Ayes: 5 Nays: 0 Carried

The Village of Sherman Local Law 1 of 2024 was filed with the State of New York Office of the Department of State on March 20, 2024; confirmed by the State Records and Law Bureau on March 26, 2024. The RES 2024-03-13.9 adoption of LL 1-2024 authorizes a property tax

levy in excess of the limit established in General Municipal Law §3-c, to be approved by a vote of sixty percent (60%) of said governing body, for the adopted budget for the fiscal year commencing June 1, 2024.

2023-2024 Tax Levy \$226,365	2023-2024 Tax Levy \$226,365	
2% Cap= 4,527	30,000	13.25% levy increase
2024-2025 Tax Cap= \$230,892	2024-2025 Tax Levy \$256,365	Exceeded by \$25,473

Note: 2023 Tax Rate = 10.739 Estimated 2024 Tax Rate = 8.967 per 1000
Proposed Tax Rate decrease of 1.77 per 1000

RES 2024-04-10.12: BUDGET ADOPTION

Motion to adopt the Village of Sherman 2024-2025 Budget in the amount of \$1,218,780, with a tax levy of \$256,365, a levy increase of 13.25% or \$30,000; having previously adopted and filed Local Law 1 of 2024 overriding the property tax cap, pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes a local government's governing body to override the property tax cap for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of said governing body.

On the motion of Trustee Crane, seconded by Trustee Watson, the foregoing resolution was put to a vote as follows:

Colleen Meeder, Mayor	<u>Aye</u>
Ryan Sanders, Deputy Mayor	<u>Aye</u>
Dennis Watson, Trustee	<u>Aye</u>
Gary Emory, Trustee	<u>Aye</u>
Danielle Crane, Trustee	<u>Aye</u>

The foregoing resolution was duly adopted.

RES 2024-04-10.13: 2024-2025 MAYOR SALARY

Motion to approve the annual salary of \$6,000 for the Village of Sherman Mayor.

Moved by Trustee Watson Seconded by Trustee Crane

Ayes: 3 Nays: 1 (Emory) Abstained: 1 (Meeder) Carried

RES 2024-04-10.14: CELL PHONE – MAYOR

Motion to approve the monthly cellphone reimbursement of \$75 for the mayor.

Moved by Trustee Emory Seconded by Trustee Watson

Ayes: 4 Nays: 0 Abstained: 1 (Meeder) Carried

RES 2024-04-10.15: UNUSED VACATION TIME

Motion to approve the payment of \$3,376.11 to the Chief Operator for the inability to take all vacation time during the 2023-2024 fiscal year; leaving an *anticipated 0 hrs of vacation to carry over into 2024-25*.

Moved by Trustee Watson Seconded by Trustee Emory

Ayes: 5 Nays: 0 Carried

RES 2024-04-10.16: AMERICAN RESCUE PLAN ACT (ARPA / SLFRF)

Motion to reaffirm and approve the allocation of the Federal Stimulus Funding of State and Local Fiscal Recovery Funds for:

- Main Street economic and community development, incl. Main Street Building Restoration and Improvements, the building condition survey and feasibility study, the community planning study of the Downtown Market Analysis
- Drinking Water Improvement Project expenditures, related to but not included in the infrastructure capital improvement project
- Stormwater Infrastructure Improvement Project expenditures
- Wastewater Treatment Plant capital improvements and purchases
- Electric Vehicle Charging Stations implementation project expenditures
- Trail Improvements off Kendrick Street, north of the Nature Center from Titus Road
- Matching funds supporting the Rural Business Development Grant Sign Project for the printing costs of the business signs
- **Addition of four light poles on Osborne Street in fiscal year 2023-2024**

Moved by Trustee Crane Seconded by Trustee Emory

Ayes: 5 Nays: 0 Carried

RES 2024-04-10.17: GENERAL LABOR - SEASONAL

Motion to approve seasonal labor for lawn mowing, painting, minor repair, general and streets labor at a rate of \$18.50 / hr.

Moved by Trustee Sanders Seconded by Trustee Emory

Ayes: 4 Nays: 1 (Watson) Carried

RES 2024-04-10.18: PUBLIC HEARING OF PROPOSED LOCAL LAWS 2 & 3 of 2024

Motion to schedule the public hearing of the proposed Village of Sherman Local Laws (*attached*):

LL 2 of 2024 - Water Rents Law Amendment re: fee schedule, and

LL 3 of 2024 - Zoning Code Amendments re: Mobile Food Vendor 'operators permit'

commencing June 1, 2024; and schedule and publish notice of the Public Hearing of the proposed local laws of 2024 for Wednesday, May 8, 2024 at 6pm, at the Village Hall; to be followed by the Annual Meeting and May regular Meeting of the Board of Trustees.

Moved by Trustee Watson Seconded by Trustee Crane

Ayes: 5 Nays: 0 Carried

RES 2024-04-10.19: SCHEDULING SPECIAL MTG, PUBLIC HEARING & WORKSHOP

Motion to approve and authorize the mayor and clerk-treasurer to schedule the

- Special Meeting for the purpose of awarding the Main St Stormwater Improvement Project bid following CDBG's Release of Funds, and other timely business items; and
- Public Hearing on the property(s) of the proposed Restore NY application in coordination with the availability of the anticipated sub-applicants; and
- Complete Streets Workshop following the recommendations of the Stakeholder Committee members;

and publish notice of the Special Meeting, the Public Hearing, and the Workshop accordingly.

Moved by Trustee Emory Seconded by Trustee Crane

Ayes: 5 Nays: 0 Carried

RES 2024-04-10.20: VILLAGE DEPARTMENT OF PUBLIC WORKS OPEN HOUSE

Motion to schedule the Open House for Thursday, June 20, 2024, for the completion of the WWTP and the Water Treatment and Distribution upgrades.

Moved by Trustee Watson Seconded by Trustee Emory

Ayes: 5 Nays: 0 Carried

Motion to move into Executive Session at 9:19pm to discuss legal and contractual issues, with no action to be taken following the executive session.

Moved by Trustee Emory Seconded by Trustee Sanders

Ayes: 5 Nays: 0 Carried

Returned to the regular meeting at 9:55pm.

Motion to adjourn the meeting at 10:10pm.

Moved by Trustee Watson Seconded by Trustee Emory

Ayes: 5 Nays: 0 Carried

Respectfully submitted,

Jeanette Ramm

Clerk-Treasurer

Next Meeting: Public Hearing of Proposed Local Laws May 8, 2024 at 6pm
Village of Sherman 2024-25 Reorganizational Meeting May 8, 2024 at 6pm
Regular Meeting May 8, 2024 at 6pm

Samples:

LOCAL LAW 2 of 2024 AMENDMENT OF WATER RENTS LAW

Motion to introduce the proposed Local Law 2 of 2024 for the Amendment to the Water Rents Law as follows:

SCHEDULE OF FEES

A fee schedule shall be established by resolution of the Board of Trustees of this Village. Such fee schedule may thereafter be amended from time to time by like resolution. The fees set forth in, or determined in accordance with such fee schedule or amended fee schedule shall be charged and collected for the described in or contemplated by this local law.

To be effective immediately following the filing with NYSDOS.

LOCAL LAW 3 of 2024 OPERATORS PERMIT

Motion to introduce the proposed Local Law 3 of 2024 changing from a ‘special use permit’ to an ‘operators permit’.

FORM E

RURAL DEVELOPMENT (RD) PROJECT BUDGET/COST CERTIFICATION

Project Name: Village of Sherman Date: 04/10/24 Report No.:
Stormwater Infrastructure Improvements Actual:
 Estimate:

Funding Source(s)	Amount	Other Funding Source(s)	Amount
CDBG Co-Fund	\$1,250,000.00	Other Source:	
RD Loan	\$1,250,000.00	Other Source:	
EFC Grant		Other Source:	
RD Grant			
SUB TOTAL:	\$2,500,000.00	SUBTOTAL:	\$0.00
		TOTAL:	\$2,500,000.00

ITEM	APPROVED BUDGET	MODIFIED BUDGET	PREVIOUS EXPENDITURES	EXPENDITURES THIS PERIOD	EXPENDITURES TO DATE	BALANCE REMAINING
A. ADMINISTRATIVE						
1. Legal- Local Attorney	\$10,000.00				\$0.00	\$0.00
2. Bond Counsel	\$18,398.04				\$0.00	\$0.00
3. Net Interest	\$145,000.00				\$0.00	\$0.00
4. Fiscal Coordination	\$18,000.00				\$0.00	\$0.00
5. Bookkeeping & Reporting	\$1,000.00				\$0.00	\$0.00
6. Lands & Rights of Way	\$350,000.00				\$0.00	\$0.00
7. Single Audits	\$37,500.00				\$0.00	\$0.00
8. Miscellaneous	\$4,101.95				\$0.00	\$0.00
Total A. Administrative	\$584,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
B. TECHNICAL SVCS.						
1. Engineering - Study Complete						
2. Basic Services						
a. Preliminary Design Phase	\$43,500.00				\$0.00	\$0.00
b. Final Design Phase	\$47,000.00				\$0.00	\$0.00
c. Bidding Phase	\$12,000.00				\$0.00	\$0.00
d. Construction Phase	\$43,000.00				\$0.00	\$0.00
e. Post-Construction Phase	\$4,000.00				\$0.00	\$0.00
3. Additional Services					\$0.00	\$0.00
a. Subcontract Administration	\$1,500.00					
b. Subcontract Services Survey Mapping	\$17,625.00					
c. Verification of Existing Conditions	\$2,000.00					
d. ROW Assistance	\$2,300.00					
e. Permits	\$8,375.00					
f. Funding Assistance	\$4,500.00					
g. Record Drawings / O&M Manuals	\$4,000.00					
h. Reimbursable Expenses	\$5,000.00					
i. Other Additional Services	\$0.00					
4. Technical Services						
a. Resident Inspection	\$55,200.00				\$0.00	\$0.00
b. Archaeologist Estimate	\$16,000.00				\$0.00	\$0.00
Amendment No. 2 Upper Basins	\$150,000.00					
Total B. Technical Svcs.	\$416,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
C. CONSTRUCTION						
1. Construction Contracts						
a. Contract 1A - Main St Stormwater	\$1,250,000.00				\$0.00	\$0.00
b.					\$0.00	\$0.00
c.					\$0.00	\$0.00
2. Direct Expenditures						
a. Upper Basins - in kind, contracts TBD	\$250,000.00				\$0.00	\$0.00
b.					\$0.00	\$0.00
					\$0.00	\$0.00
Total C. Construction	\$1,500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
D. CONTINGENCY						
1. Contingency	\$0.00	\$0.00				
Total D. Contingency	\$0.00	\$0.00				\$0.00
TOTAL PROJECT COST	\$2,500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

I certify to the best of my knowledge and belief that the billed costs or disbursements are in accordance with the terms of the project and that the reimbursement represents the Federal share due, which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the award.

Mand. Muder **MAYOR**
 Applicant Title

[Signature]
 Engineer/ Architect

Reviewed By _____
 (revised 12/1/2005)

Date Reviewed _____

Summary of Tax Bills 6/2023-2024 to 6/2024-2025

- Assessor said approximate **average increase of 30%** in assessment (2023 over 2022)
- Village Tax Roll, the total assessments:
 - 6/2023 = \$21,078,728
 - 6/2024 = \$28,588,396
 - 36% increase in the Village Taxable Property Values assessments.
- The projected individual parcel percentage change in the Village Tax Bill over the prior year, will be increased or decreased equal to the percent increased or decreased on the individual parcel's school tax bill received in August of 2023.
 - The August 2023 school tax bill was the first to show the effect of the new area wide assessments.
 - The last school tax levy increased 3.3% (8/2023 for SCSD FY 2023-2024)
 - The 8/2023 school tax bill reflected the impact to Village parcels with the updated market values.

Summary of Tax Bills 6/2023-2024 to 6/2024-2025

- With the \$30,000 Tax Levy increase...
 - 116 of 357 parcels will receive a tax bill less than they did last year (6/2023)
 - 73 parcels have less than a \$50 increase over last year (average \$17 increase)
 - **Meaning 52% of parcels will see a decrease or minimal increase in taxes!**
 - Another 50 parcels will have an increase between \$51-100 in taxes, (avg. of \$73)
 - **Meaning over 66% or 2/3 of the tax bills are seeing moderate to no increase.**
 - On the other hand, 118 of the parcels will have over a \$100 increase from last year.
 - Of which 18 will be over \$300 (the outliers) – with significant improvements
 - Leaving the final 100 parcels in the range of \$101-299 increases from improvements or market value updates.