VILLAGE OF SHERMAN PUBLIC HEARING OF THE 2019-2020 BUDGET REGULAR BOARD MEETING

Wednesday, April 3rd, 2019 at 6pm

The mayor brought the meeting to order at 6pm and opened with the pledge of allegiance. Board members Meeder, Gratto, Reyda, Higginbotham and Ayers, the Clerk-Treasurer, DPW Superintendent, Chief Wastewater Operator, Press and three village residents were in attendance.

RES 2019-04-03.1: MINUTES

Motion to accept the previous minutes of the Regular Board Meeting held on March 6th, 2019 and the minutes of the Special Meetings of the Board held on February 14th, and March 20th, 2019.

Moved: Trustee Higginbotham Seconded: Trustee Ayers

Ayes: 5 Nays: 0

RES 2019-04-03.2: PUBLIC HEARING

Motion to suspend the regular meeting and enter into the public hearing of the 2019-20 Budget.

Moved: Trustee Avers Seconded: Trustee Gratto

Ayes: 5 Nays: 0

PUBLIC HEARING OF THE 2019-2020 BUDGET

Mayor Meeder gave a detailed breakdown of the budget along with a comprehensive slide presentation (available at the Village Office) and handouts. After a time of questions and answers the budget presentation ended at 7:52pm.

RES 2019-04-03.3: END PUBLIC HEARING

Motion to end the public hearing and resume the regular meeting of the Village Board.

Moved: Trustee Higginbotham Seconded: Trustee Gratto

Ayes: 5 Nays: 0

RES 2019-04-03.4: MUNICIPAL ZONING BOARD

Motion to suspend the regular meeting and enter the Municipal Zoning Board Meeting.

Moved: Trustee Gratto Seconded: Trustee Ayers

Ayes: 5 Nays: 0

MUNICIPAL ZONING BOARD MEETING:

RES 2019-04-03.5: VARIANCE REQUEST FOR 113 OSBORNE STREET

Motion to convene a public hearing of the Zoning Board of Appeals on Thursday, April 18th at 6pm, in the Village municipal building at 111 Mill Street; post a public notice in the newspaper within two weeks of the hearing; and send notices to area property owners, particularly to the adjourning property owners at 115 Osborne Street; in regards to the request for Variance from Samuel Bender at 113 Osborne Street, to build a garage within the set back of the south property line.

Moved: Trustee Higginbotham Seconded: Isaac Gratto

Ayes: 5 Nays: 0 Carried

RES 2019-04-03.6: PERMIT

Motion to waive the permit fee of \$25 for the electrical installation and renovations at 123 West Main Street, future home of the Food Pantry.

Moved: Trustee Reyda Seconded: Trustee Gratto

Ayes: 5 Nays: 0

RES 2019-04-03.7: CLOSE MUNICIPAL ZONING BOARD MEETING

Motion to close the Municipal Zoning Board Meeting and resume the Regular Meeting of the

Board.

Moved: Trustee Ayers Seconded: Trustee Gratto

Ayes: 5 Nays: 0

REGULAR MEETING OF THE BOARD

MAYORAL ADDRESS

Mayor Meeder read a letter addressed to the Board from a village resident who has changed the tax code on a property from a multi-family dwelling to a single-family dwelling. The resident stated that the house had not been used for multi-family purposes for years. The trustees confirmed that the house was a multi-family dwelling and now that it has been reclassified by the assessor it will be charged as a single-family dwelling with immediate effect going forward.

WATER AND STREETS REPORTS FROM DPW SUPERINTENDENT

Mr. Crane reported that the GMC truck should be ready soon; the loader had an issue, but it has already been sorted out. Once DIG SAFELY has approved the sites, and weather permitting, we will begin putting in the water lines on First Street.

SEWER REPORT FROM CHIEF SEWER OPERATOR

Mr. Irwin said that the estimate for the drive unit repair was \$13,000 but since it's just a brass gear that's broken Mr. Irwin is insisting they relook at their quote. We are hoping to break ground next year so Mr. Irwin would rather not spend this amount of money mending the old drive unit, especially since a new drive is \$18,000. Mr. Irwin has begun interviewing candidates for the wastewater trainee position. He reported that Mr. Norton is working well in the sewer and water departments and concluded that he had met with Mr. Swan regarding purchasing some land for our sewer project.

Mayor Meeder added that our application for the USDA funding is being finalized. Our grantors are looking at expediting this, but there is not as much funding available to New York State as there was last year. There are other organizations interested in funding our project, but they all recognize that the community must "have some skin in the game".

FINANCIAL REPORT FROM CLERK-TREASURER:

General Checking Account: Balance (04/03/2019) is \$93,366.02 – book balance \$79,446.24 Special Bank Account: Balance (04/03/2019) is \$2,500.00 – book balance \$2,500.00

CD Account: Balance (04/03/2019) is A\$112, 256.54, B\$50,000.00

CD Transfer: \$55,000 to General CD

Unpaid Taxes N/A

Account Adjustments: #262 – Leak remove sewer

#212 – Overestimated #243 – EDU reduction #314 – Village flushing

Spring Clean-up Start Date: April 22nd, 2019

RES 2019-04-03.8: VOUCHER

Motion to approve Voucher #11 for \$17,739.61 as presented for March 2019.

Moved: Trustee Gratto Seconded: Trustee Reyda

Ayes: 5 Nays: 0

RES 2019-04-03.9: TRANSFER TO CD

Motion to approve the transfer of \$55,000 from the general checking account to the second CD for the period through October 31st, 2019.

Moved: Trustee Higginbotham Seconded: Trustee Ayers

Ayes: 5 Nays: 0

RES 2019-04-03.10: W&S ADJUSTMENTS

Motion to approve the following water and sewer adjustments:

Acct #262, sewer use of \$141.76 for the period of Jan-Mar of 2018, and penalties of \$14.18. Acct #314, water use of \$35.88 and sewer use of \$31.20, for Village flushing, at DPW request. Acct #212, refund overestimation of acct w/ April reading, due to close of resident account.

Moved: Trustee Gratto Seconded: Higginbotham

Ayes: 5 Nays: 0

RES 2019-04-03.11: 2019 WATER & SEWER RE-LEVY

Motion to accept the re-levy of Village Water and Sewer Accounts with outstanding balances. (Final amount submitted to the CC Real Property Tax Office to be reported at the next regular meeting of the Board.)

Moved: Trustee Gratto Seconded: Trustee Ayers

Ayes: 5 Nays: 0

RES 2019-04-03.12: 2019-20 WATER & SEWER VACANT & STORAGE LOT LEVY

Motion to accept the levy of Village vacant properties and other storage properties, in accordance with Village Water and Sewer Rents Laws of 2018.

Moved: Trustee Higginbotham Seconded: Trustee Gratto

Ayes: 5 Nays: 0

RES 2019-04-03.13: 2019-20 BUDGET ADOPTION

Motion to adopt the 2019-20 Budget for the Village of Sherman in the amount of \$834,476, with a tax levy of \$205,735, a levy increase of 2.92%.

General Fund \$399,128 Water Fund \$195,652 Sewer Fund \$239,696 Total Budget \$834,476

Moved: Trustee Gratto Seconded: Trustee Higginbotham

Ayes: 5 Nays: 0

RES 2019-04-03.14: 2019-20 WAGE SCHEDULE

Motion to approve the 2019-2020 wage schedule:

DPW Superintendent Doug Crane \$25.13
 Chief Operator Jay Irwin \$24.00
 Clerk-Treasurer Jeanette Ramm \$20.48
 To begin the first full pay period in FY 2020, Monday, June 3rd, 2019.

Moved: Trustee Gratto Seconded: Trustee Reyda

Ayes: 5 Nays: 0

RES 2019-04-03.15: 2019-20 MAYOR'S SALARY

Motion to approve the 2019-2020 salary of the Village of Sherman Mayor for \$6,000.

Moved: Trustee Higginbotham Seconded: Trustee Ayers

Ayes: 4 Nays: 0

Mayor Meeder abstained.

OLD BUSINESS:

No old business.

NEW BUSINESS:

RES 2019-04-03.16: SEQR – WWTP ENVIRONMENTAL STUDY

RESOLUTION TO DETERMINE THAT THE PROPOSED SHERMAN SANITARY SEWER SYSTEM IMPROVEMENT PROJECT IS A TYPE 1 ACTION AND WILL NOT HAVE A SIGNIFICANT ADVERSE IMPACT ON THE ENVIRONMENT.

WHEREAS, the Village of Sherman (Village) is proposing the Village of Sherman Sanitary Sewer System Improvement Project (Project), located in the Village of Sherman, Chautauqua County, New York; and

WHEREAS, the Project has been classified as a "Type I Action" as defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.4; and

WHEREAS, the Village sent a letter and Part 1 of a Full Environmental Assessment Form (FEAF) to be sent to other potentially "Interested" and "Involved Agencies" (as this term is defined in the SEQRA Regulations found at 6 NYCRR Part 617), indicating the Village's desire to

serve as the "Lead Agency" (as this quoted term is defined in the SEQRA Regulations) and to complete a coordinated review of the Project (in accordance with 6 NYCRR Part 617.6); and

WHEREAS, responses from Interested and Involved Agencies were requested, and each of the potentially Interested and Involved Agencies has agreed to, or raised no objections to, the Village of Sherman Village Board serving as Lead Agency for the Project; and

WHEREAS, pursuant to the SEQRA Regulations, the Village of Sherman Village Board has considered the significance of the potential environmental impacts of the Project by (a) using the criteria specified in Section 617.7 of the SEQRA Regulations, and (b) examining the FEAF for the Project, including the facts and conclusions in Parts 1, 2 and 3 of the FEAF, together with other available supporting information, to identify the relevant areas of environmental concern:

NOW, THEREFORE, BE IT RESOLVED that, the Village of Sherman Village Board hereby establishes itself as Lead Agency for the Project; and

BE IT FURTHER RESOLVED, that based upon an examination of the FEAF and other available supporting information, and considering both the magnitude and importance of each relevant area of environmental concern, and based further upon the Village's knowledge of the area surrounding the Project, the Village of Sherman Village Board makes the determination that the Project will not have a significant adverse environmental impact and that the Project will not require the preparation of a Draft Environmental Impact Statement; and

BE IT FURTHER RESOLVED, that as a consequence of such findings and declaration, and in compliance with the requirements of SEQRA, the Village of Sherman Village Board, as Lead Agency, hereby directs the Village of Sherman Mayor to sign the FEAF Part 3 – Determination of Significance indicating that a Negative Declaration has been issued for the Project; this Resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

Mayor MeederAyeDeputy Mayor GrattoAyeTrustee HigginbothamAyeTrustee ReydaAyeTrustee AyersAye

The foregoing resolution was thereupon declared duly adopted.

Dated: April 3rd, 2019

I hereby certify that this resolution was adopted on April 3^{rd} , 2019 and is recorded in the Meeting Minutes of the Village of Sherman Board.

Jeanette Ramm Village Clerk

RES 2019-04-03.17: CONTRACT FOR WATER & STORMWATER STUDY

Motion to approve the Mayor to enter into and sign the contractual agreement with Barton and Loguidice for \$52,500 for the engineering services for the Drinking Water and Stormwater Preliminary Engineering Report.

Moved: Trustee Ayers Seconded: Trustee Higginbotham

Ayes: 5 Nays: 0

Jim Fincher, President of Chautauqua Rails to Trails, is requesting the Board approve renaming the sign at the head of the Nature Trail at Route 76/ Franklin St., the "Sheldon French Creek Park". It has been requested to rename the sign in memory of Rosie Billquist. The sign currently holds the name of Ralph C. Sheldon, Jr. Jim Fincher sent design options consistent with the Chautauqua Rails to Trails signage. The Mayor extended appreciation to Chautauqua Rails to Trails for their work on this project. The Mayor also extended gratitude for Jamie Billquist's efforts of awareness and kindness in the community. It is anticipated that the sign will be completed and dedicated at the 2019 Rosie's Run.

RES 2019-04-03.18: RENAMING CHAUTAUQUA COUNTY RAILS TO TRAILS SIGN

Motion to approve the renaming of the Chautauqua Rails to Trails sign at the head of the nature trail, located on Route 76/Franklin St, at Sheldon French Creek Park, in honor and memory of "Rosie Billquist"; and the Board defers the selection of the sign design to the Sherman Chamber of Commerce.

Moved: Trustee Reyda Seconded: Trustee Ayers

Ayes: 5 Nays: 0

RES 2019-04-03.19: CELL PHONE REIMBURSEMENT

Motion to approve the reimbursement of cell phone costs for the Zoning Officer (Greg Gormley), not to exceed the amount of \$570, over the period of April 2019-May 2020. (Find Cell Phone Policy in the Employee Handbook).

Moved: Trustee Reyda Seconded: Trustee Gratto

Ayes: 5 Nays: 0

RES 2019-04-03.20: ZONING BOARD PUBLIC HEARING

Motion to publish the Public Notice of the Zoning Board public hearing for MAY 1st, 2019 at 6pm, followed by the Annual Reorganizational Meeting and Regular Meeting of the Village Board.

Moved: Trustee Higginbotham Seconded: Trustee Ayers

Ayes: 5 Nays: 0

RES 2019-04-03.21: SEWER PROJECT PUBLIC HEARING

Motion to publish the Public Notice for the Bond Resolution for the Wastewater Treatment Plant, prior to the Regular Board Meeting May 1st, 2019.

Moved: Trustee Gratto Seconded: Trustee Avers

Ayes: 5 Nays: 0

RES 2019-04-03.22: PERSONNEL

Motion to acknowledge the termination of the probationary employee, Kelvin Eddy, effective

March 21st, 2019.

Moved: Trustee Gratto Seconded: Trustee Reyda

Ayes: 5 Nays: 0

Motion to adjourn the meeting at 8:43 p.m.

Moved: Trustee Gratto Seconded: Trustee Ayers

Ayes: 5 Nays: 0

Notes:

Public Hearing – Zoning Board Wed, May 1st, 6pm

Annual re-org and regular meeting Wed, May 1st, after public hearing

Respectfully submitted Jeanette Ramm

Clerk-Treasurer