REGULAR MEETING
TOWN OF SHERMAN
June 5, 2025

A regular meeting of the town of Sherman Board was held on June 5, 2025 at the Town Office Building, 111A Mill St., Sherman, NY, Chautauqua County, New York at 7:00PM.

Present:	Mark D. Persons	Supervisor
	James L. Higginbotham	Council Member/Deputy Supervisor
	Howard E. Crump	Council Member
	Brant Henning	Council Member
	Annette Swan	Town Clerk
	Dennis Sweatman	Highway Superintendent

Absent: Councilman Ben Nickerson.
Guests: Deputy Highway Superintendent, Michael Courtney.

Supervisor Persons called the meeting to order at 7:00PM and led the Pledge to the flag.

PUBLIC COMMENT

Supervisor Mark Persons, along with the Sherman Town Board members, welcomed Deputy Highway Superintendent Michael Courtney to the meeting. Mr. Courtney will assume the position of Superintendent following the retirement of Dennis Sweatman at the end of the summer. The town board reviewed the job duties for Highway Superintendent with Mr. Courtney and discussed his rate of pay.

The town board was made aware of a cemetery monument that was accidentally damaged after the family of the deceased asked if the town workers could straighten the monument because it was leaning. The town received a repair quote from the monument company and after a short discussion;

Resolution #25

Councilman James Higginbotham made the motion, seconded by Councilman Brant Henning to repair the monument.

Councilman James Higginbotham – AYE	Councilman Howard Crump – AYE
Supervisor Mark Persons-AYE	Councilman Brant Henning – AYE

MOTION CARRIED

Resolution #26

Councilman Howard Crump made the motion, seconded by Councilman James Higginbotham to open the hearing for Local Law #1-2025, A Local Law Enacting a Moratorium On Wind Energy Conversion Systems.

Councilman James Higginbotham – AYE Councilman Howard Crump – AYE
Supervisor Mark Persons-AYE Councilman Brant Henning – AYE
MOTION CARRIED

After a brief discussion

Resolution #27

Councilman Brant Henning made the motion, seconded by Councilman Howard Crump to close the hearing for Local Law #1-2025, A Local Law Enacting a Moratorium On Wind Energy Conversion Systems.

Councilman James Higginbotham – AYE Councilman Howard Crump – AYE
Supervisor Mark Persons-AYE Councilman Brant Henning – AYE
MOTION CARRIED

Resolution #28

APPROVAL OF MINUTES

Councilman Howard Crump made the motion, seconded by Councilman Brant Henning to approve the minutes from the May 1, 2025, board meeting.

Councilman James Higginbotham – AYE Councilman Howard Crump – AYE
Supervisor Mark Persons-AYE Councilman Brant Henning – AYE
MOTION CARRIED

RESOLUTION#29

ABSTRACTS/CLAIMS

Supervisor Mark Persons made the motion, seconded by Councilman Brant Henning to approve General Claims #64- #87 in the amount of $52,780.65, Highway Claims #40- #52 in the amount of $14,937.32 and Youth Fund Claims #2-#3 in the amount of $2491.83.

Councilman James Higginbotham – AYE Councilman Howard Crump – AYE
Supervisor Mark Persons-AYE Councilman Brant Henning – AYE
MOTION CARRIED

JUDGE'S REPORT

No Report

CLERK/REGISTRAR'S REPORT

- Five marriage licenses were purchased for the month of May. The town's share is $87.50.
- One "One Day Officiant License" was purchased. The cost is $25.00, and the town keeps the total amount.
- Twenty-two dog licenses were renewed. The town's share is $137.50.
- There were five requests for copies of marriage licenses, generating a total revenue of $50.00.

ASSESSOR'S REPORT

- There were 6 deeds recorded in the month of April.
- Grievance Day was held on Wednesday May 28th from 4:00 PM-8:00 PM. Paul Sears, Jim Weise and Larry Jackson were present as Board of Assessment Review members. There were 2 petitioners challenging the 2025 Assessment Roll.
- The 2025 Assessment Roll will become final on July 1, 2025. A legal notice will be placed in the Post-Journal on July 1 as required by NYS RPTL. A copy of the database will be sent to Chaut. Co. Real Property Tax Dept and to NYS ORPTS. The 2025 Assessors Report is also sent to ORPTS. This consists of several reports depicting the changes to the assessment roll from the previous year. All reports must be balanced.
- Work will begin on the 2026 CAPO-wide revaluation after the filing of the Final Roll. The first process will be sales verifications of all sales occurring in the CAP throughout the past year.

CODE ENFORCEMENT REPORT

No Report.

HIGHWAY SUPERINTENDENT REPORT

- The CHIPS (Consolidated Highway Improvement Program) money has been allocated for NYS townships. The Town of Sherman will receive an $11,000.00 increase this year compared to 2024.
- The Town of Sherman Highway Department will be repairing the center section of Bailey Hill Road over the summer.
- There has been no update on the progress of the new truck that was ordered during the spring.

SUPERVISOR REPORT

- Code Enforcement Officer, Tom McNinch, is monitoring the situation on Bement Road.
- The Town of Sherman was added to the Village of Sherman's liability insurance policy for parking during the tractor parade and the Sherman Day parade.

Resolution #30

Councilman Brant Henning made the motion, seconded by Councilman Howard Crump to adopt Local Law #1-2025, A Local Law Enacting a Moratorium On Wind Energy Conversion Systems.

Councilman James Higginbotham – AYE Councilman Howard Crump – AYE
Supervisor Mark Persons-AYE Councilman Brant Henning – AYE

MOTION CARRIED

Councilman James Higginbotham made a motion to adjourn.
Meeting adjourned at 7:41 PM.

Respectfully Submitted,

Annette Swan
Sherman Town Clerk