

REGULAR MEETING
TOWN OF SHERMAN
July 3, 2025

A regular meeting of the town of Sherman Board was held on July 3, 2025 at the Town Office Building, 111A Mill St., Sherman, NY, Chautauqua County, New York at 7:00PM.

Present:	Mark D. Persons	Supervisor
	James L. Higginbotham	Council Member/Deputy Supervisor
	Howard E. Crump	Council Member
	Brant Henning	Council Member
	Annette Swan	Town Clerk

Absent: Dennis Sweatman -Highway Superintendent, Ben Nickerson
Council Member

Guests: No guests were present.

Supervisor Persons called the meeting to order at 7:00PM and led the Pledge to the flag.

Resolution # 31

APPROVAL OF MINUTES

Councilman Howard Crump made the motion, seconded by Councilman Brant Henning to approve the minutes from the June 5th board meeting.

Councilman James Higginbotham – AYE
Supervisor Mark D. Persons--AYE

Councilman Howard Crump – AYE
Councilman Brant Henning – AYE

MOTION CARRIED

RESOLUTION# 32

ABSTRACTS/CLAIMS

Councilman James Higginbotham made the motion, seconded by Councilman Brant Henning to approve General Claims # 88 through #99 in the amount of \$4512.27 and Highway Claims #53 through #65 in the amount of \$26,479.17.

Councilman James Higginbotham – AYE
Supervisor Mark D. Persons--AYE

Councilman Howard Crump – AYE
Councilman Brant Henning – AYE

MOTION CARRIED

JUDGE’S REPORT

Judge Denis Cooper submitted a check in the amount of \$767.00 for May fines. The invoice from New York State had not been received yet.

CLERK/REGISTRAR'S REPORT

There were 15 dog license renewals for the month totaling \$180.00. The town's share is \$144.00 and \$36.00 was remitted to New York State Ag and Markets.

There were 4 marriage licenses purchased for the month totaling \$160.00. The town's share is \$70.00 and \$90.00 was remitted to New York State.

Registrar report: 10 birth and death certificate copies were requested for a total of \$100.00.

There were 3 cemetery plots sold for a total of \$1200.00.

There was one burial for a total of \$400.00

Town Clerk Annette Swan received a letter from the town's health insurance carrier, Univera, stating that rates would be increasing 13%-15% for 2026. Also, one of the highway workers asked if vision and dental insurance was available to the town employees and after contacting the insurance company, it was determined that it was available. After a short discussion

Resolution #33

Brant Henning made the motion, seconded by James Higginbotham to approve adding vision and dental insurance as a choice to the eligible employees, in which the employees would be responsible for the total cost of the vision and dental insurance and that amount would be deducted from each pay period.

Councilman James Higginbotham – AYE

Councilman Howard Crump – AYE

Supervisor Mark D. Persons--AYE

Councilman Brant Henning – AYE

MOTION CARRIED

Jeanne Sachdeva from California contacted Town Clerk Annette Swan about replacing a grave marker that was damaged by the town snowplow over the winter on her brother's grave.

She sent a copy of the invoice in the amount of \$142.91 from the original one that was damaged. After a short discussion,

Resolution #34

Supervisor Mark Persons made the motion, seconded by Councilman Brant Henning to pay Ms. Sachdeva for a replacement of the grave marker once her paid receipt is received.

Councilman James Higginbotham – AYE

Councilman Howard Crump – AYE

Supervisor Mark D. Persons--AYE

Councilman Brant Henning – AYE

MOTION CARRIED

Paul Sears submitted his report for the Assessment Review Board. Only one property owner came in with a grievance that their assessment was too high. After the Review Board met in closed session, the assessment was lowered \$85,800 to the Town and Village total assessed value. He stated there will be a re-evaluation in 2026 for the Town and Village. The Board of Review members also expressed their appreciation for the increased compensation that was given to them this year.

Heather Ramsey, Youth Baseball Director, returned the 2 defibrillators that were used during the program and said the baseball program is finished for the season. She turned in hours for one umpire. He will be signing a voucher and will be paid \$125.00. She would also like to purchase gift cards, as a way of showing appreciation to the coaches who volunteered their time. After a short discussion, the board's consensus was that gift cards in the amount of \$25 could be purchased.

ASSESSOR REPORT

- There were 5 deeds recorded in the month of May.
- The 2025 Assessment Roll was finalized on July 1, 2025. The legal notice was published in the Jamestown Post-Journal on that date. The Assessor's Report has been sent to NYS ORPTS as required by law.
- Sales Verifications are going to take place through August. This includes physical inspection from the road right-of-way.
- All Assessors in NYS have a 6-year term that expires on September 30, 2025. Assessor Heather Young Deyell is respectfully seeking re-appointment as Assessor for the Town of Sherman and CAP4 for the next term, beginning October 1, 2025, through September 30, 2031.

CODE ENFORCEMENT REPORT

No Report.

HIGHWAY SUPERINTENDENT REPORT

No report.

SUPERVISOR REPORT

- Supervisor Mark Persons has contacted the town attorney about drawing up a cemetery waiver that plot owners would need to sign pertaining to any repairs or monument straightening done by the cemetery workers.
- With Mike Courtney's starting date for Highway Superintendent getting closer, Supervisor Persons asked the board to officially set his yearly salary with a board resolution.

Resolution #35

Councilman James Higginbotham made a motion, seconded by Councilman Howard Crump to set Mike Courtney's salary as Highway Superintendent at \$56,500.00 per year.

Councilman James Higginbotham – AYE
Supervisor Mark D. Persons--AYE

Councilman Howard Crump – AYE
Councilman Brant Henning – AYE

MOTION CARRIED

- Supervisor Mark Persons advised the board that he would be out of town on October first. This date is normally when the budget is presented to the board. He told the board that the meeting will be rescheduled for October 16th.

Councilman James Higginbotham made a motion to adjourn.

Meeting adjourned at 7:42 PM.

Respectfully Submitted,

Annette Swan

Sherman Town Clerk