

## **VILLAGE OF SHERMAN**

### **MOTION FROM THE MINUTES OF THE MUNICIPAL ZONING BOARD MEETING & REGULAR MEETING OF THE BOARD**

**Wednesday, January 14, at 6:00pm**

Mayor Meeder called the meeting to order at 6:00pm and lead everyone in the Pledge of Allegiance. Board members Colleen Meeder, Ryan Sanders, Dennis Watson, and Gary Emory; Clerk-Treasurer Jeanette Ramm; County Legislator Marty Proctor and Kevin Cole were in attendance. Trustee Danielle Crane sent apologies.

#### **RES 2026-01-14.1: MINUTES**

Motion to accept the previous minutes of the Regular Meeting of the Village Board of Trustees held Wednesday, December 10, 2025. *(No Special Meetings were called for Stormwater.)*

Moved by Trustee Watson      Seconded by Trustee Emory

Ayes: 4      Nays: 0      Carried

Motion to suspend the regular meeting and enter into the Municipal Zoning Board Meeting.

Moved by Trustee Emory      Seconded by Trustee Sanders

Ayes: 4      Nays: 0      Carried

## **MUNICIPAL ZONING BOARD MEETING**

#### **RES 2026-01-14.2: ANNUAL DUMPSTER SPECIAL USE PERMITS**

Motion to approve the following annual dumpster permits:

- The Cornerstone Restaurant (104 E Main St) – commercial with no conditions
- Westfield Family Physicians (115 E Main St) – commercial with no conditions
- Cooler Bar & Grille (114 W Main St) – commercial with no conditions
- Tyler Griswold (121 Cornish St) – residential with no conditions

Moved by Trustee Emory      Seconded by Trustee Watson

Ayes: 4      Nays: 0      Carried

Motion to close the Municipal Zoning Board Meeting and resume the regular meeting of the Board.

Moved by Trustee Sanders      Seconded by Trustee Watson

Ayes: 4      Nays: 0      Carried

## **REGULAR BOARD MEETING:**

#### **DEPARTMENTAL REPORTS FROM DPW DIRECTOR JAY IRWIN**

##### **Water/Sewer/Streets/Stormwater**

- Meeting with Specific Energy on January 15<sup>th</sup> to discuss replacing the RAFA monitoring system with the Tagger System, it allows us to keep the same sensors and provide real time information on the reservoir and pumps.
- Planning to install slide rails for the trash rack at the SCS Athletic Field drainage grate to easily clear collecting debris. Director Irwin expressed his appreciation for SCS Building and Grounds staff putting on wet suits and getting in the cold water to clear the debris

obstructing the flow and causing flooding on the field. The cause will be reduced by the completion of the Upper Basins Project that will detain and slow the flow during flooding events; and Director Irwin will be clearing the source of the debris from fallen trees and brush from up the hill.

## **CAPITAL PROJECT UPDATES**

### **WATER**

- Final payment to close the Drinking Water Project will be made to BECC Electric after NYS EFC approves the final documents that were submitted.

### **STORMWATER**

- Main Street Project:
  - The closing construction documents are being submitted to both RD and CDBG.
  - The CDBG Infrastructure Grant is closed and will begin the review/ audit process.
- Upper Basins Project:
  - Chautauqua County Soil & Water Conservation District (CCSWCD) is excavating the dry detention pond to the NW of the Nature Center Pond.
  - JD Northrup has begun directional drilling from Miller Street to the detention pond.
  - The installation of the flood bench at the Sherman Apts is nearly complete.

### **COMPLETE STREETS**

#### **CCPEG-EGF Chautauqua County Partnership for Economic Growth – Economic Growth Fund**

- Funding is provided by the Ralph C. Wilson, Jr. Foundation.
- Letter of Interest is due January 23, 2026.
- The Application Period is February 2 – February 27, 2026.

#### **Planning and Technical Assistance or Implementation Funds**

- Funds available range from \$10,000, \$20,000, up to \$50,000.
- The Village of Sherman intends to apply for planning and technical assistance for the Complete Streets Design and conceptual plans to be used toward NY Forward, NYS DOT TAP, and other grant applications for the next phase of street design, particularly related to Main Street, Park Street, and the CR2T trail crossing at Rt 430.

### **CHRIC HOUSING PROJECTS**

- **CDBG Housing Rehabilitation Project**  
#1071HR324-23 – Final Pay App was submitted on 1/7/2026.
- **MMHR – The Mobile & Manufacture Home Replacement Grant**  
The Village was awarded \$430,000 in 2023, to which three families qualified for the grant. Currently a family may only use up to \$90,000 for the removal and construction which includes asbestos testing, site and foundation preparation, construction and placement of the new mobile home. This will far exceed the statutory limit of \$90,000. The village isn't asking for more money, just that the limit be increased so that each home can cover all the costs, within the awarded amount. Unfortunately, changing the statutory limit is not a simple process.
  - NYS Senator Borrello continues to seek out options for the state statutory shortfall.
  - NYS Assemblyman Molitor met with Mayor Meeder and this meeting included the review of the Village's MMHR challenge.

- Mayor Meeder met with Senator Schumer’s office on the MMHR shortfall, to which they expressed they will be looking into other housing fund opportunities, provide any letters of support as needed, and depending on the funding available the next CDS Congressional Discretionary Spending should be open for application in February and March.
- Mayor Meeder is preparing a letter to the Office of Homes & Community Renewal for an extension, preserving the current grant to expire at the end of 2026. CHRIC is seeking grant opportunities to supplement the Village of Sherman MMHR grant and other program grant shortfalls. Gina Paradis from the Chautauqua County Landbank has also served as a great resource to the Village.

### **FOOD PANTRY GRANT**

FeedMore WNY confirmed that the Grant check of \$4,000 had been cashed by ACAC, and the clerk has reached out to their treasurer for reimbursement. This grant covers the rent for the space that the Sherman food pantry uses.

### **COMMITTEE & AGENCY UPDATES**

#### **STEERING COMMITTEE / STAKEHOLDERS COMMITTEE**

- The committee will meet soon to discuss the DRI and NY Forward grant projects.

#### **TRAILS**

- Chautauqua Lake Central School – Dan McCray’s Technology students are designing and building benches and bike racks for the Village of Sherman through their “Service Learning Projects” program.
- We’re also looking at installing a bench somewhere at the halfway point of the trail for senior citizens, but this wouldn’t require a bike rack.

#### **MEMORIAL DAY**

- 2026 includes the 250<sup>th</sup> Year Celebration for America.
- The date of the event is Monday, May 25<sup>th</sup>.
- We are in the process of selecting a speaker(s) for the event.
- The Parade begins at 10am from the school parking lot, and will move down Willard to Main Street, up Church Street to the Village Commons Memorial Park where it will end with the ceremony. The parade will be slightly shorter than previous years.

#### **SHERMAN CHAMBER OF COMMERCE**

- Met today, January 14<sup>th</sup> to review how the various Christmas week events and Tractor Parade went. Despite the cold and snow, there were a good number of participants and spectators.
- The Chamber is considering planning a Poker Run or “Chamber Cabin Fever Run” in March to break the long winter.
- The next meeting will be Wednesday, February 11, 2026.

#### **SHERMAN DAY COMMITTEE**

- Theme will be centralized around the 250th anniversary of America.
- No date has been set for the next meeting yet.

## MAYOR

- Assemblyman Andrew Molitor visited the Village Office to discuss the topics of need and interest to the Village of Sherman, (incl. the MMHR)
- The mayor handed out a summary of the Budget for 2026-2027, highlighting the NYSLRS 16% increase (Apr-Mar); and prioritizing projects for 2026 starting with the Yorker Museum, Willard, East and upper Miller Streets, involving blacktop, pavements and sidewalks.
- All fire contracts are fully executed and on file for 2026.

## PUBLIC PARTICIPATION

Kevin Cole expressed that he believed himself to be the executor of the Harry Gordon Estate and stated that he had accessed the condemned property at 109 Franklin Street without authorization.

## FINANCIAL REPORTS FROM CLERK-TREASURER

### Community Bank Accounts:

General Checking Account: Balance (01/14/2026) is \$55,399.73 & book balance (\$44,320.90)

NYS Fund Bank Account: Balance (01/14/2026) is \$0.00

**Bldg/Wtr Project Bank Acct:** Balance (01/14/2026) is \$3.13

Parks Fund Account: Balance (01/14/2026) is \$803.64

Stormwater Fund Account: Balance (01/14/2026) is \$11,025.85 & book balance \$638.85

Climate Smart Account: Balance (01/14/2026) is \$0

**NYCLASS Account:** Balance (01/14/2026) is \$426,651.88

Of which is: General Funds \$41,516.67

Capital Funds \$357,583.49

*Contains Stormwater BAN proceeds and Bldg Proj. Balance*

Debt Funds \$568.62

Repair Reserve Funds \$26,983.10

Receipts: Total \$211,293.74

## RES 2026-01-14.3: VOUCHER #8 2026

Motion to accept Voucher #8 for \$229,807.77 for December 2025, of which \$92,570 is from the NYS Special Fund, \$0 is from the Water Project Fund, \$0 is from the Parks Fund, \$10,387 from the Stormwater Project Fund, and \$0 is from the Climate Smart/Economic Development Fund.

Moved by Trustee Emory      Seconded by Trustee Sanders

Ayes: 4      Nays: 0      Carried

## OLD BUSINESS:

### NEW BUSINESS:

**New 2026 billing cycle begins after the April 1<sup>st</sup> relevy. This is NOT a Rate Change.**

## RES 2026-01-14.4: WATER AND SEWER USE RATE IN GALLONS NOT CUBIC FEET

Motion to accept and approve the water and sewer use rates will be calculated in gallons beginning with the April bills for service period February-April. With no change to the cost, the conversion from cubic feet to gallons for use inside the village is as follows:

Water Use      \$6.15 per 1,000 gal      \$.0615 per 100 gal      or .00615 cents per gallon

Sewer Use      \$5.35 per 1,000 gal      \$.0535 per 100 gal      or .00535 cents per gallon

Moved by Trustee Watson      Seconded by Trustee Emory

Ayes: 4      Nays: 0      Carried

**RES 2026-01-14.5: 2026 IRS MILEAGE RATE \$0.725**

Motion to accept the 2026 IRS Mileage Rate of \$0.725 for activity associated with the Village of Sherman.

Moved by Trustee Emory      Seconded by Trustee Watson

Ayes: 4      Nays: 0      Carried

**RES 2026-01-14.6: ZONING BOARD OF APPEALS RESIGNATION**

Motion to accept the formal resignation letter, with regret, from Jeff Lang, member of the Zoning Board of Appeals, dated January 12, 2026.

Moved by Trustee Sanders      Seconded by Trustee Watson

Ayes: 4      Nays: 0      Carried

**There may be a need to call for a Special Meeting for the agenda items involving the Stormwater Project.**

**Motion to move into Executive Session** at 6:48 p.m. to discuss legal and personnel issues, *with no action to be taken following the executive session.*

Moved by Trustee Watson      Seconded by Trustee Sanders

Ayes: 4      Nays: 0      Carried

**Returned to the regular meeting at 7:39 pm.**

**Motion to adjourn the meeting at 7:39 pm.**

Moved by Trustee Sanders      Seconded by Trustee Emory

Ayes: 4      Nays: 0      Carried

Respectfully submitted,  
Jeanette Ramm  
Clerk-Treasurer

Next Meeting:      Interim Special Meeting(s) may be held for the Stormwater Project.  
Regular Meeting Wednesday, February 11, 2026, at 6pm.