

**VILLAGE OF SHERMAN**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD,  
& MEETING OF THE MUNICIPAL ZONING BOARD**  
**Wednesday, July 9<sup>th</sup>, 2025 at 6pm**

Mayor Colleen Meeder opened the meeting at 6pm and led everyone in the Pledge of Allegiance. Board members Colleen Meeder, Ryan Sanders, Dennis Watson, Gary Emory and Danielle Crane; Director of Public Works Jay Irwin; Clerk-Treasurer Jeanette Ramm; District 18 County Legislator Marty Proctor and the press were in attendance.

**RES 2025-07-09.1: MINUTES**

Motion to accept the previous minutes of the Regular Meeting of the Village Board of Trustees held June 11, 2025.

Moved by Trustee Watson      Seconded by Trustee Emory  
Ayes: 5      Nays: 0      Carried

Motion to suspend the Regular Meeting of the Board and enter into the meeting of the Municipal Zoning Board.

Moved by Trustee Emory      Seconded by Trustee Crane  
Ayes: 5      Nays: 0      Carried

**MUNICIPAL ZONING BOARD MEETING:**

**Report from the Enforcement Officer of Code and Zoning.**

Beginning with the “Blue Bag Bandit” in his blue shirt and blue car, the theme of the evening was illegal trash disposal. Blue cat litter bags have been tossed in a couple of repeated locations just outside the village. Greg Gormley said the situation was brought to our attention back in October 2022, by residents witnessing this and Town of Sherman employees seeing blue bags accumulating off Armenian Rd, visible from I-86. Tuesday, some curious behavior led to Joseph Piszczek getting caught tossing his bags of cat litter off the road on Titus near Village owned property. At the last count in 2023 there were 48 bags found at this location alone. The NYS DEC officer has been very responsive in addressing this and other serious cases around the village. Another issue addressed was the significant increase in people burning their trash. This dangerous and illegal behavior is extremely toxic, very similar to what veterans are having complications from “the burn pits”, whether directly or indirectly exposed. Storing accumulating trash in garages and other locations on private property is creating an excellent habitat for rats, which the NYS DOH said is becoming an issue statewide. The village enforcement officer is limited to what is visible from the road or the most likely ‘the path of the postman’ making enforcement of state laws and village zoning laws a challenge when trash is accumulating in garages and homes.

**ZBA Meeting** - Monday, July 14<sup>th</sup>, 2025, at 6:00pm in the Village Office to hear a variance request from Concetta Young for the placement of a storage shed at 102 East Street.

Motion to close the Municipal Zoning Board Meeting and resume the Regular Meeting of the Board.

Moved by Trustee Crane      Seconded by Trustee Sanders  
Ayes: 5      Nays: 0      Carried

# **REGULAR MEETING OF THE BOARD**

## **DEPARTMENTAL REPORTS FROM DPW DIRECTOR**

### **STREETS**

- We received a check from the auction of the truck and broom.
- The trackless is at Jack's Repair Shop for a likely fuel pump issue, once verified, a \$2,500 fuel pump has been sourced; it is anticipated to be out of service through mid-August.
- New tires were purchased for the loader.
- We have built a platform to go atop the trailer for the announcers and judges at events.
- Upper Church Street was milled, returned and rolled, and is ready to be resealed with the Town of Sherman in the near future.
- Lower Miller Street was completely milled down and will be resurfaced outside of the stormwater project as part of the streets operational budget to be submitted to NYS DOT CHIPS. North of the bank to the top of the post office will have all new sidewalks installed outside of the stormwater project. Golden maple trees will be planted with 15-20 ft widths (50-75 ft in height at full growth) which are hardy in this area to Zone 3. Consistent with the Complete Streets Stakeholders' recommendations, back in parking and road paint delineating the lanes will be installed following the restoration and reclamation phase.
- The electric strand that holds the lights is being replaced on W Main Street; the strand on E Main Street is being removed temporarily. The oversized loads are repeatedly damaging the light bulbs and tugging on the electric strand. Height is an issue, and the E Main Street lights will remain down until that can be solved.

## **CAPITAL PROJECT UPDATES**

### **STORMWATER**

- CDBG - Main St Project – Legend Excavating has been a great contractor to work with. Though CDBG did not approve Change Order #4 for adjustments to Church Street and the west side of Franklin Street, RD has approved it to be funded under the long-term financing. CDBG, however, is allowing the Village to use village resources (material, employees, and equipment) toward a Force Account to capture the remaining \$70,000+ in grant funds. The Force Account will be used strictly for village efforts to construct the 8' sidewalk, 3' 'gutter', and 8' of parking alongside the bank on Miller Street, from E Main Street north to the top of the bank. (All work north of the bank to the front of the post office is not included in the stormwater project, but will be paid from the Streets General Operating Budget, and is CHIPS eligible).
- *Upper Basins Project – See 6/5/2025 Minutes; North Haven/Sherman Apartments cannot begin until Nov 1<sup>st</sup>; NYSDEC – because of the endangered long-eared brown bat; determining the accounting of a 'subcontracted' or to be bid directional drilling service.*

## **COMMITTEE & AGENCY UPDATES**

### **MINERVA FREE LIBRARY**

- Director Cindy Sears and Acting Streets Superintendent Daryl Goodwill met with Jasper Eschenbach and his family in coordinating the placement of the Little Library at Edmunds Park, along with two benches and two additional flower boxes. Materials were generously donated to the Boy Scouts in support of the project and Jaspers application to Eagle Scout.

- A ribbon cutting of the Free Little Library will be held at 10:15am at Edmunds Park on Saturday August 2<sup>nd</sup>, 2025, as part of the Sherman Days Celebration.

### **STEERING COMMITTEE / STAKEHOLDERS COMMITTEE – PAINT CHQ**

- CCPEG (Chautauqua County Partnership for Economic Growth) Paint CHQ project.
- The ‘expanded’ Steering Committee met with Alex Hall via Zoom on Monday, June 30<sup>th</sup>, at 5:30.
- Next meeting of the group is Monday, July 28<sup>th</sup>, at 5:30pm.
- Two nationally known artists/creatives have been selected. They provided two sample murals interpreting Sherman based on the results of the survey. Both samples covered the westside and southside walls of 104 W Main St (The Cornerstone Restaurant). Both were beautiful and pleased the committee, however the committee quickly gravitated to one over the other. The Paint CHQ initiative will release the details that the committee is expected to keep confidential until such announcement is made.
- The schedule of events during the festival must be confirmed and submitted by July 1<sup>st</sup> for the pamphlets and publications regarding the Paint CHQ festival.
- Logistics: Village coordination of the week-long festival (with speakers and demonstrators organized through the Paint CHQ initiative) that will end with the unveiling on Saturday September 13<sup>th</sup>.
- The Village is applying to NYSDOT to close Rt 76/Franklin St, the need for scissor and boom lifts.

### **TRAILS**

- There will be a self-guided walk on the Rosie Billquist Trail on Saturday, August 2<sup>nd</sup>.
- Benches, bike racks, and repair station are being investigated for the trail and other key ‘placemaking’ points around the village.

### **SHERMAN CHAMBER OF COMMERCE**

- The Chamber met Tuesday, July 8<sup>th</sup>, where they discussed the Car Cruise being held at Edmunds Park on August 3<sup>rd</sup>, along with live music, concluding the Sherman Days events. They also covered the final program for the music festival set for September 13<sup>th</sup>, which follows with the Paint CHQ mural dedication on Saturday, September 13<sup>th</sup> at 1:30pm.
- Next meeting scheduled for Tuesday, August 12, at 9am at the Village Office.
- Welcome to Sherman sign, designed by students from Sherman Central School has been installed by Conrad Contracting.

### **SHERMAN DAYS COMMITTEE**

- Met Tuesday, July 8<sup>th</sup>, at the Cooler ‘Cage’ Creamery.
- Sherman Days has a full schedule of events, from the Alumni dinner, cornhole and bonfire on Friday evening; to the parade, volleyball, duck race, cow chip bingo, choice of BBQ chicken, horse drawn wagon rides, live music and various vendors on Saturday, and ending with the car cruise and live music on Sunday. The theme is Candy Land, and it is definitely going to be fun!
- The committee will be taking donations towards next years event as they want to include fireworks to commemorate America’s 250<sup>th</sup> year. The Town of Sherman is planning to budget funding to contribute towards matching amounts raised for the fireworks.
- Next meeting is scheduled for July 29<sup>th</sup> at 6pm.

## **MAYOR**

- The mayor was happy to report that the AFR (Annual Financial Report) is 99% complete for the last fiscal year, as well as all other annual reports that are due by the end of the month.
- The Oliver Willcox Norton dedication of the painting to the Minerva Free Library is set for Monday, August 18<sup>th</sup> at the library. We will confirm the time with Jari Villanueva and then disseminate the information.

## **PUBLIC PARTICIPATION**

District 18 County Legislator, Marty Proctor, shared about the necessary upgrades to the Mayville County Jail. In May they were informed about what terrible shape the building is in and have since made it a priority. The upgrades and/or new facility is expected to cost up to \$120M.

## **FINANCIAL REPORTS FROM CLERK-TREASURER:**

### **Community Bank Accounts:**

General Checking Account: Balance (07/09/2025) is \$15,616.73 & book balance (\$124,995.33)

NYS Fund Bank Account: Balance (07/09/2025) is \$0

**Bldg/Wtr Project Bank Acct:** Balance (07/09/2025) is \$3.13

Parks Fund Account: Balance (07/09/2025) is \$802.63

Stormwater Fund Account: Balance (07/09/2025) is \$313.87 & book balance (\$8,299.55)

Climate Smart Account: Balance (07/09/2025) is \$0

**NYCLASS Account:** Balance (07/09/2025) is \$832,222.44

Of which is: General Funds \$321,262.57

Capital Funds \$483,985.53

*Contains Stormwater BAN proceeds and Water Proj. Balance*

Debt Funds \$555.80

Repair Reserve Funds \$26,417.54

Receipts: Total \$282,443.22

### **RES 2025-07-09.2: VOUCHER #2 2026**

Motion to accept Voucher #2 for \$222,830.26 for June 2025, of which \$66,700 is from the NYS Special Fund, \$0 is from the Water Project Fund, \$0 is from the Parks Fund, \$2,709.44 is from the Stormwater Project Fund, and \$0 is from the Climate Smart/Economic Development Fund.

Moved by Trustee Emory      Seconded by Trustee Watson

Ayes: 5      Nays: 0      Carried

### **OLD BUSINESS:**

None

### **NEW BUSINESS:**

### **RES 2025-07-09.3: MAIN ST STORMWATER CHANGE ORDER #5 FOR PARKING LOT CONTRACT 1A EXT. – LEGEND EXCAVATING**

Motion to approve and authorize the mayor to sign the fifth Change Order for the Main Street Stormwater Improvement Project with Legend Excavating, LLC, the general contractor; for construction related to the Parking Lot east of Franklin St as follows:

## SECTION 00 63 63

### CHANGE ORDER NO. 5

|                |                                                                               |                                 |              |
|----------------|-------------------------------------------------------------------------------|---------------------------------|--------------|
| Owner:         | Village of Sherman                                                            | Owner's Project No.:            |              |
| Engineer:      | Barton & Loguidice, D.P.C.                                                    | Engineer's Project No.:         | 2056.013.001 |
| Contractor:    | Legend Excavating LLC                                                         | Contractor's Project No.:       |              |
| Project:       | Village of Sherman Main Street Stormwater Infrastructure Improvements Project |                                 |              |
| Contract Name: | Contract 1 – General Construction                                             |                                 |              |
| Date Issued:   | July 9, 2025                                                                  | Effective Date of Change Order: |              |

The Contract is modified as follows upon execution of this Change Order:

#### Description:

This change order is for a change in scope and cost to furnish and place new stone subbase for a proposed asphalt parking lot shown on the attached sheet SK-5 Franklin Street Parking Lot Plan prepared by B&L.

The parking lot improvements on the eastern side of Franklin Street will improve an existing Village-owned dirt/gravel parking lot to connect to the proposed paved apron and sidewalk approved in Change Order #3. The improvements will increase parking capacity to 24 spaces, improve traffic flow through the parking lot, and provide two (2) designated ADA accessible parking spaces. The total extent of the proposed parking area is approximately 11,800 square feet. The new 4-inch Type 2 subbase course will be furnished and installed by Legend Excavating, LLC and tracked separately by the Engineer and Village; new asphalt binder and top course will be furnished and placed using the force account services of the Village DPW, assisted by the Town of Sherman Highway Department. This work will not be eligible for payment under the Village's CDBG grant. The Village will pay Legend Excavating, LLC for the subbase course through a grant secured from Chautauqua County and/or financing secured through USDA Rural Development. Payment for Type 2 subbase furnished, placed, and rough graded will be paid for under Base Bid Payment Item 45 Additional Granular Fill in the unit price amount of \$75/cubic yard (CY). For this payment item, an assumed quantity of 50 CY was awarded with the Base Bid contract in the amount of \$3,750. The estimated net increase for this Change Order No. 5 is therefore:

**Net Cost Increase:**  $(11,800 \text{ SF}) \times (0.33 \text{ foot thickness}) = 3,934 \text{ CF} / 27 = 145 \text{ CY} \times \$75/\text{CY} = \$10,926 - \$3,750 = \mathbf{\$7,160}$

#### Attachments:

- Sheet SK-5 for Franklin Street Parking Lot Plan; dated September, 2024 and last Revised June 10, 2025.

| Change in Contract Price                                               |  | Change in Contract Times                                               |                    |
|------------------------------------------------------------------------|--|------------------------------------------------------------------------|--------------------|
| Original Contract Price:                                               |  | Original Contract Times:                                               |                    |
| \$ 1,078,808.88                                                        |  | Substantial Completion:                                                | September 25, 2024 |
|                                                                        |  | Ready for final payment:                                               | October 25, 2024   |
| <b>Increase</b> from previously approved Change Orders No. 1 to No. 4: |  | <b>Increase</b> from previously approved Change Orders No. 1 to No. 4: |                    |
| \$ 288,065.96                                                          |  | Substantial Completion:                                                | +310 days          |
|                                                                        |  | Ready for final payment:                                               | +310 days          |
| Contract Price prior to this Change Order:                             |  | Contract Times prior to this Change Order:                             |                    |
| \$ 1,366,874.84                                                        |  | Substantial Completion:                                                | August 1, 2025     |
|                                                                        |  | Ready for final payment:                                               | August 31, 2025    |
| <b>Increase</b> <del>[Decrease]</del> this Change Order:               |  | <del>[Increase]</del> <del>[Decrease]</del> this Change Order:         |                    |
| \$ 7,160.00                                                            |  | Substantial Completion:                                                | 0 days             |
|                                                                        |  | Ready for final payment:                                               | 0 days             |

|                                                 |                                                 |
|-------------------------------------------------|-------------------------------------------------|
| Contract Price incorporating this Change Order: | Contract Times with all approved Change Orders: |
| \$ 1,374,034.84                                 | Substantial Completion: August 1, 2025          |
|                                                 | Ready for final payment: August 31, 2025        |

On the motion of Trustee Crane seconded by Trustee Sanders the foregoing resolution was put to a vote as follows:

|                            |            |
|----------------------------|------------|
| Colleen Meeder, Mayor      | <u>Aye</u> |
| Ryan Sanders, Deputy Mayor | <u>Aye</u> |
| Dennis Watson, Trustee     | <u>Aye</u> |
| Gary Emory, Trustee        | <u>Aye</u> |
| Danielle Crane, Trustee    | <u>Aye</u> |

The foregoing resolution was duly adopted.

#### **RES 2025-07-09.4: STORMWATER – MILLER STREET FORCE ACCOUNT**

Motion to accept the July 7, 2025, approval from the New York State Office of Community Renewal (OCR) to use the remaining Community Development Block Grant (CDBG) Main Street Stormwater Project awarded funds toward construction of lower Miller Street (at E. Main St) as B&L designed in drawing SK-4, using a force account with Village employees and direct purchases subject to Build America Buy America (BABA).

Moved by Trustee Emory Seconded by Trustee Watson

Ayes: 5 Nays: 0 Carried

**The following resolution increases the active budgeted amount for the Stormwater Project. This is not new money or additional money being proposed. It is all still within the previously approved \$5M Bond Resolution. The budget is being refined for the purpose of de-obligating a portion of \$3.5M in federal funds RD committed beyond what the Village will be needing.**

#### **RES 2025-07-09.5: STORMWATER BUDGET REVISION OF FORM E #7**

At a Meeting of the Village of Sherman, Chautauqua County, New York, held at the Village Hall, in Sherman, New York, on the 9<sup>th</sup> day of July, 2025, at 6p.m., the following resolution was offered by Trustee Crane who moved its adoption, seconded by Trustee Emory to-wit:

**RESOLUTION OF THE VILLAGE BOARD, VILLAGE OF SHERMAN, CHAUTAUQUA COUNTY, NEW YORK**, accepting Revisions to the “Village of Sherman Stormwater Infrastructure Improvements Project”, Capital Project as administered through USDA Rural Development. The Village Board hereby modifies the following Technical Services and Construction budget items to the upcoming Form E #7:

**C.2b** Direct Expenditure “Parking Lot” to be decreased by \$7,160

***Decrease (\$7,160.00)***

**And**

**B.2d** Engineering - Construction Phase to be increased by \$15,000.00

**C.1b** Contract 1A - “Parking Lot” to be increased by \$7,160.00

**C.2a** Construction - Upper Basins to be increased by \$185,000.00

**C.2c** Force Account - lower Miller St to be increased by \$70,000.00

**Increase \$277,160.00**

**Net Budget Increase of \$270,000.00**

The reason for this modification is to update the allocation of costs within construction for the restoration phase of the Franklin St/CR2T trailhead parking lot which Legend Excavating will be responsible for under the EJCDC, an increase to the engineering contract through the Main Street construction phase, and the Force Account allocation approved by CDBG for the Village to construct the work approved on lower Miller Street at E Main St.

THIS BUDGETARY MODIFICATION RESULTED IN THE \$270,000 INCREASE TO THE BEGINNING BUDGET OF \$2,500,000, NOW EQUALING A TOTAL BUDGET OF \$2,770,000; AND HEREIN THE VILLAGE OF SHERMAN BOARD OF TRUSTEES ACCEPTS AND APPROVES THE USDA RURAL DEVELOPMENT TO DE-OBLIGATE \$2,000,000 OF THE \$3,500,000 IN COMMITTED FINANCING, RESULTING IN THE REMAINING LONG-TERM FINANCING COMMITMENT OF \$1,500,000 AT 1.25%.

**WHEREAS**, the Village of Sherman, Village Board has reviewed the Form E Capital Outlay Budget category and,

**WHEREFORE**, the foregoing Resolution was put to a vote of the members of the Village Board of the Village on July 9, 2025, the result of which vote was as follows:

|                            |            |
|----------------------------|------------|
| Colleen Meeder, Mayor      | <u>Aye</u> |
| Ryan Sanders, Deputy Mayor | <u>Aye</u> |
| Dennis Watson, Trustee     | <u>Aye</u> |
| Gary Emory, Trustee        | <u>Aye</u> |
| Danielle Crane, Trustee    | <u>Aye</u> |

The foregoing resolution was thereupon declared duly adopted this 9<sup>th</sup> day of July 2025.

|                        |                           |
|------------------------|---------------------------|
| Moved by Trustee Crane | Seconded by Trustee Emory |
| Ayes: 5                | Nays: 0                   |
|                        | Carried                   |

**RES 2025-07-09.6: B&L STORMWATER ENGINEERING CONTRACT AMENDMENT #5**

Motion to approve Amendment #5 to the agreement between the Village of Sherman and Barton & Loguidice for engineering services with the cost increase not to exceed \$15,000 for the remaining months of the Main Street Stormwater Infrastructure Improvements project, effective July 9, 2025.

| Main Street Storm Sewer Infrastructure Improvements |                            |                 |                 |                   |                               |                                   |                              |                              |                                      |
|-----------------------------------------------------|----------------------------|-----------------|-----------------|-------------------|-------------------------------|-----------------------------------|------------------------------|------------------------------|--------------------------------------|
| Phase                                               | Task                       | Original Amount | Amendment No. 1 | Total Fee to Date | Total Billed to Date 10/19/24 | Amendment No. 3 No-Cost Fee Shift | Amendment No. 4 Fee Increase | Amendment No. 5 Fee Increase | Amendment No. 5 - Total Revised Fees |
| 2                                                   | Basic Services:            |                 |                 |                   |                               |                                   |                              |                              |                                      |
|                                                     | a. Prelim. Design Phase    | \$ 43,500.00    | \$ -            | \$ 43,500.00      | \$ 43,500.00                  |                                   |                              |                              | \$ 43,500.00                         |
|                                                     | b. Final Design Phase      | \$ 47,000.00    | \$ -            | \$ 47,000.00      | \$ 47,000.00                  |                                   |                              |                              | \$ 47,000.00                         |
|                                                     | c. Bidding Phase           | \$ -            | \$ 12,000.00    | \$ 12,000.00      | \$ 12,000.00                  |                                   |                              |                              | \$ 12,000.00                         |
|                                                     | d. Construction Phase      | \$ -            | \$ 43,000.00    | \$ 43,000.00      | \$ 41,027.17                  | \$ 13,000.00                      | \$28,000.00                  | \$15,000.00                  | \$ 99,000.00                         |
|                                                     | e. Post-Construction Phase | \$ -            | \$ 4,000.00     | \$ 4,000.00       | \$ -                          | \$ (2,000.00)                     |                              |                              | \$ 2,000.00                          |

|          |                                                  |                     |                     |                     |                     |               |                    |                     |
|----------|--------------------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------|--------------------|---------------------|
| <b>3</b> | <b>Additional Services:</b>                      |                     |                     |                     |                     |               |                    |                     |
| a.       | Subcontract Admin.                               | \$ 1,500.00         | \$ -                | \$ 1,500.00         | \$ 1,496.00         | \$ (4.00)     |                    | \$ 1,496.00         |
|          | Subcontracted Services:                          |                     |                     |                     |                     |               |                    | \$ -                |
|          | 1. Survey & Mapping                              | \$ 17,625.00        | \$ -                | \$ 17,625.00        | \$ 17,623.75        | \$ (1.25)     |                    | \$ 17,623.75        |
|          | 2. Subsurface/Geotech.                           | \$ -                | \$ -                | \$ -                | \$ -                |               |                    | \$ -                |
| b.       | 3. Cultural Res., Phase 1A/1B                    | \$ -                | \$ -                | \$ -                | \$ -                |               |                    | \$ -                |
|          | 4. Easement Maps & Descrip.                      | \$ -                | \$ -                | \$ -                | \$ -                |               |                    | \$ -                |
| c.       | Verify Exist. Conditions                         | \$ 2,000.00         | \$ -                | \$ 2,000.00         | \$ 2,000.00         |               |                    | \$ 2,000.00         |
| d.       | ROW Assist. & Mapping                            | \$ -                | \$ 2,300.00         | \$ 2,300.00         | \$ 2,295.00         | \$ (5.00)     |                    | \$ 2,295.00         |
| e.       | Permits and Approvals                            | \$ 8,375.00         | \$ -                | \$ 8,375.00         | \$ 8,375.00         | \$ 2,200.00   |                    | \$ 10,575.00        |
| f.       | Funding Assistance                               | \$ 2,000.00         | \$ 2,500.00         | \$ 4,500.00         | \$ 4,500.00         |               |                    | \$ 4,500.00         |
| g.       | Record Drawings / O&M Man./ Start Up             | \$ -                | \$ 4,000.00         | \$ 4,000.00         | \$ -                | \$ (2,500.00) |                    | \$ 1,500.00         |
| h.       | Reimbursable Expenses                            | \$ 3,000.00         | \$ 2,000.00         | \$ 5,000.00         | \$ 939.53           | \$ (3,489.75) |                    | \$ 1,510.25         |
| i.       | Other Additional Services (A2.02 from Exhibit A) | TBD                 | \$ -                | \$ -                | \$ -                |               |                    | \$ -                |
| <b>4</b> | <b>Resident Project Rep.</b>                     | \$ -                | \$ 55,200.00        | \$ 55,200.00        | \$ -                | \$ (7,200.00) |                    | \$ 48,000.00        |
|          | <b>Total Fees</b>                                | <b>\$125,000.00</b> | <b>\$125,000.00</b> | <b>\$250,000.00</b> | <b>\$180,756.45</b> | <b>\$ -</b>   | <b>\$28,000.00</b> | <b>\$15,000.00</b>  |
|          |                                                  |                     |                     |                     |                     |               |                    | <b>\$293,000.00</b> |

**Agreement Summary: Main Street Storm Sewer Infrastructure Improvements**

|                                  |                      |
|----------------------------------|----------------------|
| Original agreement amount:       | \$125,000.00         |
| Net change for prior amendments: | \$153,000.00         |
| This Amendment No. 4 amount:     | <b>\$ 15,000.00</b>  |
| Adjusted Agreement amount:       | <b>\$ 293,000.00</b> |

***Amendment #2 consists of \$150,000 for the Upper Basin; total Stormwater Agreement with this Amendment #5 equals \$443,000 for Barton & Loguidice engineering Main St and Upper Basin.***

Moved by Trustee Watson    Seconded by Trustee Sanders  
Ayes: 3    Nays: 2 (Emory, Crane)    Carried

**RES 2025-07-09.7: SKILLED LABORER, AS NEEDED**

Motion to approve the employment of Ryan Robson at \$25.00 per hour as an occasional skilled laborer in the Streets, Sewer or Water Departments, as needed. This position requires the ability to run equipment while working in the streets department with the ability to be cross trained with the sewer and water departments.

Moved by Trustee Emory    Seconded by Trustee Sanders  
Ayes: 5    Nays: 0    Carried

**THE ANNUAL FINANCIAL REPORT (AFR), previously known as the Annual Updated Document (AUD) is being prepared for an on-time submittal, due July 31, 2025.**

**RES 2024-07-09.8: RECORD TRANSFERS FOR CAPITAL PROJECTS & OPERATIONS**

Motion to accept and record the end of year internal funds transfers for the following capital projects:

- To Solar/Land Project from Water Dept. in the amount of \$25,000.00
- To Solar/Land Project from Sewer Dept. in the amount of \$25,000.00
- To Stormwater from the Streets Dept. in the amounts of \$40,000.00 reducing Due To/Due From
- To Stormwater from Water Dept. in the amount of \$30,000.00
- To EV Project from the Streets Dept. in the amount of \$12,572.70

And to accept the internal funds transfer for the following community development projects:

- To NYMS & Preserve NY Projects from the General Fund in the amount of \$3,919.60



To Restore NY Round 9 application from the General Fund in the amount of \$2,000.00  
And to accept the transfer of funds between operating accounts for equipment expense:  
To General Fund for Streets Dept from the Water Fund in the amount of \$32,000.00  
To General Fund for Streets Dept from the Sewer Fund in the amount of \$12,000.00  
And to accept the recording of the temporary due to / due from liabilities and receivables between the operating accounts on 5/31/2025 for cash accounting purposes, as follows:  
\$49,000 Due to the General Fund, Due from the Water Fund  
\$38,000 Due to the General Fund, Due from the Sewer Fund  
Moved by Trustee Emory      Seconded by Trustee Crane  
Ayes: 5      Nays: 0      Carried

**RES 2024-07-09.9: CAPITAL STREETS IMPROVEMENTS PAYMENT APPROVAL**

Motion to approve and authorize the mayor to remit payments for supplies purchased, rental of equipment, and concrete contractor(s) for capital streets improvements expensed through August 6<sup>th</sup>, prior to the regularly scheduled Board Meeting on August 13<sup>th</sup>, 2025, allowing the payments to clear and be eligible for the NYSDOT CHIPS request deadline of August 11<sup>th</sup>, 2025, for the September 16<sup>th</sup> reimbursement. (*Next period reimbursement is scheduled for 12/16.*)  
Moved by Trustee Crane      Seconded by Trustee Emory  
Ayes: 5      Nays: 0      Carried

**Motion to adjourn at 7:35 p.m.**

Moved by Trustee Emory      Seconded by Trustee Sanders  
Ayes: 5      Nays: 0      Carried

Respectfully submitted,  
Jeanette Ramm  
Clerk-Treasurer

**Next Meeting:              Regular Board Mtg Wednesday, August 13, 2025, at 6pm**